

**ALL INDIA INSTITUTE OF MEDICAL  
SCIENCES GUWAHATI**  
Changsari-781101, Assam



NIT NO: 05/AIIMSG/MAIN/2025/NIT/02 Dated: 10.03.2025

**NOTICE INVITING E-TENDER**

*of*

**Annual Day to Day Civil Maintenance Works at  
AIIMS Guwahati**



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी  
All India Institute of Medical Sciences, Guwahati

वारकल्याणमंत्रालय, भारत सरकारके तत्वावधानमें एक वैधानिक निकाय

(A statutory body under the aegis of Ministry of Health and Family Welfare, Gol)

**Notice Inviting e-Tender**

Sealed tenders in two-bid system are invited from experienced & competent bidders for the following work at AIIMS Guwahati-

Sl. No.	Description	Details
(i)	NIT No.	05/AIIMSG/MAIN/2025/NIT/02 dated: 10.03.2025
(ii)	Name of Work:	Annual Day to Day Civil Maintenance Works at AIIMS Guwahati.
(iii)	Estimated Cost	Rs.191.00 lakhs (Rupees One Hundred Ninety-One Lakhs) only.
(iv)	Earnest Money	@ 2% of the estimated Value i.e, ₹ 3,82,000/- only by <b>Demand draft/ Banker's cheque</b> in favour of AIIMS Guwahati payable at 'Guwahati) The original hard copy of EMD should be submitted to the Engineering Department, AIIMS Guwahati on or before the last date and time of submission of the tender.
(v)	Cost of prepared bid document	Rs 2,000.00 (Rupees two thousand only) by <b>Demand draft/ Banker's cheque</b> in favour of AIIMS Guwahati payable at 'Guwahati). The original hard copy of the cost of tender document should be submitted to the Engineering Department, AIIMS Guwahati on or before the last date and time of submission of the tender.
(vi)	Period of Completion	01(One) year. The Institute reserves the right to renew the contract for further period as decided by the authority based on the performance of the contractor.
(vii)	Bid document download period	From 10/03/2025 5:00 PM onwards
(viii)	Last date of downloading of tender documents	16/03/2025 till 5:00 PM
(viii)	Pre-Bid meeting Date & time	18/03/2025 at 12:30 P.M
(ix)	Last Date and time for online bid submission	01/04/2025 at 11:00 A.M
(x)	Date and time for opening of online bid	01/04/2025 at 11:05 A.M
(xi)	Bid validity period	120 days (or as amended if applicable)
(xii)	Time and date for opening of online Financial Bids	Will be intimated later on officially to the technically qualified bidders.
(xiii)	e tender portal	<a href="https://www.tenderwizard.com/AIIMSG">https://www.tenderwizard.com/AIIMSG</a>

**Eligibility criteria for Bidders:**

1. Government Registered Contractor (Submit proof of Registration)
2. Shall have experience in executing "**Building construction works or Annual day to day Civil Maintenance works involving water supply, sanitary and other related services**

**of building including maintenance of water pipe line, sewerage line, etc. all complete**" (for evaluation, in case of a large project work, the value of only civil items of work will be considered on production of the relevant documents as desired by the authority).

3. Shall have experience in executing the work satisfactorily having a value not less than **Rs. 153.00 Lakhs against single work order** during last seven years.

**Or**

Shall have experience in executing the work satisfactorily having a value not less than **Rs. 115.00 Lakhs against two work orders each** during last seven years.

**Or**

Shall have experience in executing the work satisfactorily having a value not less than **Rs. 77.00 Lakhs against three work orders each** during last seven years.

The above works are to be supported by completion certificates from the clients where particular civil works items should satisfy the cost.

4. Minimum Annual Turn-over for the similar works in any one year during last three consecutive years shall not be less than **Rs. 96.00 lakhs** (2021-22, 2022-23, 2023-24).
5. The intending bidder must read the terms and conditions of tender document carefully. He should submit his bid if he considers himself eligible and he is in possession of all the certificates/documents required.
6. Agencies that are debarred or blacklisted by any Govt/Private Departments are not eligible to participate in the bidding. A Certificate is to be submitted along with the bid by the bidders to the effect that they are not debarred or blacklisted by any Govt Department. In case if it is found at later stage that the bidders are a blacklisted company declared by any Govt Department then the work shall be withdrawn and EMD / bid security shall be forfeited.
7. Bidders participating in 2 or more bids floating simultaneously in AIIMS Guwahati need to submit proper Line of Credit from a Nationalized bank for each individual projects and submit working capital certificate from Chartered Accountant.
8. No Joint Venture is allowed.
9. The following additional documents should be submitted at the time of submission of the bid documents.
- Registration of EPF
  - Registration of ESI
  - Labour License
  - PAN No.
  - GST Registration certificate.
  - Undertaking of office set up in Guwahati
  - Completion certificates from clients for the qualifying work(s) shall be submitted along with the bid. If the work is completed and the completion certificate is awaited, the copy of the final bill certified by the concerned Engineer (not below the rank of Executive Engineer along with the copy of the work order shall be produced.
  - In case, bidder is from outside Assam, one office set up need to be done nearby AIIMS campus or in Guwahati before issuance of work order. Undertaking for the same must be submitted with the bid. Non submission of the same may lead to rejection of bid.
10. **Terms of Payment:** No advance payment will be made. Bill for such maintenance works shall be paid monthly basis on submission of monthly bill produced by the contractor. The bill shall be paid after satisfaction of the engineer-in-charge in respect to services rendered by the contractor.
11. **Penalty:** The contractor has to attend any complaints just after receiving the complaint. As the entire work of this nature is on emergency basis, so delay in attending complaint may cause serious damage of the Institute property. Penalties related to the entire contract

shall be charged as per the condition laid down in the Special Conditions of Contract and the penalized amount will be deducted from monthly bill. For poor quality of maintenance and for not attending breakdowns within reasonable time, the contractor may be rescinded as per contract agreement.

12. The bidders will be required to produce the original copies of the qualifying documents as stated above on demand before opening of the Price-Bid. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. However, AIIMSG will have right to enquire about the genuineness of the claim.
13. Attested copies of all the qualifying documents shall be uploaded along with the complete bid. Any bid without the qualifying documents shall be considered incomplete and shall be rejected without any further communication
14. The acceptance of bid will rest with the authority of AIIMS Guwahati who does not bind itself to accept the lowest bid and reserves itself the right to reject any or all the bids received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the Institute after having valid justification of the rates if situation demands.
15. For all clarifications regarding site conditions, items of works or any other related matters to the bid, concerned Engineer-in-charge may be contacted during office hours on all working days. Addendum/Corrigendum, if any, will be published only on Institute Website. The institute shall not be responsible for any delay /difficulties / inaccessibility of downloading facility for any reason whatsoever.
16. Site Visit- Bidders are requested to visit site and understand the exact scope of work and its execution. A letter issued by the Engineering department declaring site visit done and proper understanding of the scope of work by the bidder needs to be attached along with the bid. **Non submission will lead to rejection of bid.**
17. Pre-bid queries should reach at the e-mail id: [supdt.engineer@aiimsguwahati.ac.in](mailto:supdt.engineer@aiimsguwahati.ac.in) at least two days ahead of the pre bid meeting. No queries will be entertained after pre-bid meeting.
18. Work experience certificate and other documents as specified in the technical bid/eligibility bid document shall be scanned and uploaded to the e-Tendering website within the period of bid submission.
19. In case, the day of opening of the bids happens to be a holiday on account of Govt. notification and bid cannot be opened, the bid shall be opened on the next working day.
20. **Submission of hard copy of Technical Bid of the bid:** The Technical bid documents as submitted online should reach the office of the undersigned on or before last date of submission of online bid.
21. **Two Bid System**  
**Technical bids** shall be opened on the date and time as mentioned above. But **Financial bids** of only of those bidders whose **technical bids** are found acceptable, shall be opened on a later date. Prior notification shall be given to all bidders who qualify for opening of the **PRICE BIDS** to enable them to attend the opening of the Price bids.
22. The intending bidders must have valid class-III digital signature to submit the bid.
23. For any e-tender related query contact Mr. Abhay Kumar Singh, Ph- 09708966660

Sd/-  
Superintending Engineer (I/c)  
AIIMS, Guwahati