



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी  
**All India Institute of Medical Sciences, Guwahati**  
स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय  
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

**Right to Information (RTI) Cell, AIIMS Guwahati.**

**A. Filing of Application**

1. A person seeking information may file an application in Form-A giving particulars of the information being sought. Similarly, they may also file RTI application through Online by Visiting the following link given below:-

<https://rtionline.gov.in>

2. The application along with requisite fees of ₹10(Rupees Ten) can be submitted in form of Bankers Cheque/ Bank Draft/ IPO in proper manner in favour of “**Executive Director, AIIMS, Guwahati**” Payable at Guwahati for obtaining information/Documents as per RTI Act-2005.

3. If the applicant belongs to Below Poverty Line (BPL) Category, he is not required to pay any fee. However, he should submit a proof in support of his claim for belonging to the Below Poverty Line.

For More Information, Please Log on to:

<http://cic.gov.in>

<http://righttoinformation.gov.in>

<http://rti.gov.in>

<https://rti.gov.in/rti-act.pdf>

<https://rtionline.gov.in>

**B. Disposal of Request**

1. The Institute will make an endeavor to provide the information within the stipulated period on payment of requisite fees as per time limit specified in the RTI Act-2005.

2. The applicant will be informed about the documents fee, if any. The intervening period will not be included in the stipulated period on specified for the reply.

**C. Contact Persons under the RTI Act, 2005**

1. **CPIO:** Shri Tapan Chakraborty, Administrative Officer

**Email:** [adminofficer@aiimsguwahati.ac.in](mailto:adminofficer@aiimsguwahati.ac.in), **Tel. No:** 0361-2960353

2. **First Appellate Authority:** Dr. Roonmoni Deka, Professor & HoD, Anatomy

**Email:** [roonmonideka@aiimsguwahati.ac.in](mailto:roonmonideka@aiimsguwahati.ac.in), **Phone:** 6001678416