



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी  
**All India Institute of Medical Sciences, Guwahati**  
स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय  
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

Ref No. AIIMS /GHY/PEDS/2025/40

Date 20.03.2025

**DEPARTMENT OF PEDIATRICS**

**RECRUITMENT NOTIFICATION**

Applications are invited from eligible candidates for various contractual positions under the ICMR-funded research project titled:

**“Probiotic-Lactobacillus rhamnosus GG Supplementation on Behavior, Quality of Life, and Gut Microbiome Composition in Children with Autism Spectrum Disorder: A Randomized Controlled Trial”**

The positions are purely on a temporary contractual basis at AIIMS, Guwahati, Assam under the supervision of Head of Pediatrics Department

**Vacancy Details**

Post Code	Name of the post	No. of Post(s)	Qualification and Experience	Consolidated Emoluments	Upper age limit (as on the date of submission of application)
1	Project Technical Support- III	One (1)	<b>Essential:</b> 1. Three Years Graduate Degree in Psychology  <b>Desirable:</b> <ul style="list-style-type: none"><li>Three Years post qualification experience or PG in Psychology.</li><li>Fluency in English, Hindi, and Assamese</li></ul>	₹28,000/- + 20% HRA = ₹33,600/- per month	35 years

2	Senior Project Assistant	One (1)	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. A Bachelor's degree in Life Sciences, Public Health, or a relevant field from a recognized university.</li> </ol> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Bachelor's of Occupational therapy (BOT)</li> <li>• Bachelor's of Audiology &amp; Speech Language Pathology (BASLP)</li> <li>• Minimum of three years of relevant work experience in research, laboratory work, or public health.</li> <li>• A Master's degree in a relevant field may be considered desirable.</li> </ul>	₹30,600/- per month	35 years
3	Data Entry Operator	One (1)	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Graduate in Computer Science or any discipline with at least one year of data entry experience.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• one year of data entry experience.</li> <li>• Knowledge of SPSS, Excel, and research data management tools.</li> </ul>	₹29,200/- per month	30 years

**Note:**

- a. All educational qualifications/certificates should be from a recognized Board/University.
- b. All experience gained shall be preferably from Government Organizations and shall be counted after the date of completion of the Minimum Essential Qualification. Experience from reputed National/International Organizations shall also be considered.
- c. Experience should be in a relevant field, as required for the study of the project concerned.
- d. Selected candidates will be initially appointed for six months, with the possibility of extension based on satisfactory performance reviews every six months, up to the duration of the project.
- e. The candidate must be willing to undertake other responsibilities as assigned by the Principal Investigator (PI) from time to time.

## Indicative Roles and Responsibilities:

### 1. Project Technical Support – III

- Primary Role: Responsible for the psychological assessment and proper conduction of the project, ensuring the application of psychological tools and methodologies for evaluating behavioral and quality-of-life outcomes in children with Autism Spectrum Disorder (ASD).
- Administer standardized psychological assessment tools, including the Childhood Behavior Checklist (CBCL), Autism Treatment Evaluation Checklist (ATEC), and Quality-of-Life Autism (QoLA) questionnaire, to evaluate the impact of Lactobacillus rhamnosus GG (LGG) supplementation.
- Ensure accurate data collection, participant monitoring, and ethical handling of assessments to maintain study integrity and reliability.
- Assist in participant recruitment, informed consent acquisition, and effective communication with families to ensure adherence to study protocols.
- Coordinate with the research team to align psychological assessments with microbiome analysis, ensuring a comprehensive understanding of behavioral changes and gut microbiota interactions.

### 2. Senior Project Assistant

- Primary Role: Ensure the smooth execution of participant enrollment, consent-taking, sample collection, and follow-up procedures as part of the study.
- Obtain informed consent from participants and their legal guardians while ensuring adherence to ethical guidelines.
- Enroll eligible participants, ensuring all required documentation is completed accurately.
- Coordinate and collect stool samples from enrolled participants and ensure proper transport to the Department of Microbiology for analysis.
- Collaborate with the Microbiology team to ensure timely and efficient processing of biological samples while maintaining sample integrity.
- Monitor participant adherence to the study intervention, ensuring that the LGG supplement is taken as per the prescribed schedule.
- Follow up with participants at scheduled intervals to track study compliance, record any reported side effects, and schedule subsequent visits.
- Maintain accurate records of participant follow-ups, adverse events, and medication adherence in a secure and organized manner.
- Communicate effectively with participants and their families, addressing any concerns related to the study and ensuring retention for the entire study duration.
- Assist in the preparation of progress reports for ICMR and support documentation required for regulatory approvals and ethical compliance.

### 3. Data Entry Operator

- **Manage and input data** from research tools such as **questionnaires, behavioral checklists, and microbiome analyses** into structured databases.
- Ensure **accuracy and integrity** of the collected data, which is critical for maintaining the reliability of study outcomes.
- Proficiently use **data management software (SPSS, Excel, etc.)** to organize research data for analysis.
- Generate reports, conduct **data validation**, and support the research team in maintaining comprehensive records.

## Selection Process:

### 1. Application Submission:

Interested candidates may submit their applications using the following **Google Form links**:

Post Code	Application Form Link (Google Forms)
1	<b>Project Technical Support-III:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog">https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog</a>
2	<b>Senior Project Assistant:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog">https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog</a>
3	<b>Data Entry Operator:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog">https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJXE_CzUpobyUQ/viewform?usp=dialog</a>

### 2. Required Documents:

Candidates need to upload **scanned copies** of the following:

- **Proof of Date of Birth**
- **Educational Qualifications (Essential & Desirable)**
- **Experience Certificates**
- **No Objection Certificate (for government employees)**

### 3. Shortlisting Process:

- **Shortlisted candidates will be notified via email.**
- **No separate information** will be provided to candidates who are **not shortlisted**.

### 4. Interview Process:

- **Details of the interview (online/offline)** will be communicated **only to shortlisted candidates**.
- **No TA/DA will be provided** for attending the interview.


### 5. Application Deadline:

- The **Google Form will expire 15 days after this notification**, i.e., **[Insert Date]**.
- **No applications will be accepted after the deadline.**

## TERMS & CONDITIONS

1. **Eligibility & Verification:** It is the candidate's responsibility to **ensure their eligibility** as per the prescribed **qualifications and experience**. Any misinformation detected at any stage will make the candidate **liable for disqualification and legal action**. Permission to appear in the selection process does not confirm eligibility. Even after qualifying, candidates may be rendered disqualified at the time of **document verification** if they fail to meet the essential criteria.
2. **Nature of Appointment:** These positions are **purely contractual**, under an **ICMR-funded extramural project**. Employment in this project does **not confer any rights for a regular appointment** within the sanctioned staff strength of **AIIMS Guwahati**.
3. **Tenure:**
  - The assignment is purely on a **contractual basis** for the specified project duration.
  - The appointment does **not guarantee future employment or regularization** at AIIMS Guwahati.
4. **Expiry of Contract:**
  - The contract **will automatically expire** upon completion of the project duration unless renewed with **mutual consent**.
  - The appointment **can be terminated at any time by either side** with **30 days' notice or salary in lieu thereof**.
5. **Accommodation:** No **hostel or institute accommodation** will be provided by **AIIMS Guwahati** or the **Principal Investigator**.
6. **Government Employees:** Candidates currently employed in **Government Service** must **submit a 'No Objection Certificate (NOC)'** from their employer **at the time of the interview**.
7. **Minimum Qualifications:** The prescribed **educational qualifications** are **minimum requirements**. Possessing them **does not guarantee selection**.
8. **Documents Required:**
  - Candidates must bring **original certificates** supporting their **age, educational/professional qualification, and experience**, along with **two recent passport-size color photographs**.
  - One set of **self-attested photocopies** of relevant documents must be submitted during the **interview**.
  - Failure to produce original certificates will lead to **disqualification from the interview/written test**.
9. **Self-Assessment of Eligibility:** Candidates applying in response to this **advertisement** should ensure that they meet **all eligibility requirements**.
10. **No TA/DA:** No **travel allowance (TA) or dearness allowance (DA)** will be provided for attending the **interview/written test or for joining the post**.
11. **Canvassing:** Any form of **canvassing** will result in **immediate disqualification**.

12. **Restrictions on Private Practice:** Engaging in **private practice** is **strictly prohibited** during the contractual employment period.
13. **Conduct & Discipline:** Candidates are expected to **adhere to the rules of conduct** and **discipline** as applicable to employees of **AIIMS Guwahati**.
14. **Final Selection Authority:** The decision of the **Competent Authority** regarding selection will be **final and binding**. No representation or appeals will be entertained in this regard.
15. **Legal Record:** Candidates **should not have any prior criminal convictions** or legal cases pending against them.
16. **False Information & Disqualification:** If any information provided by the candidate is found to be **false, misleading, or deliberately concealed**, the candidate will be **immediately removed** from service, and legal action may be initiated by the **appointing authority**.
17. **Incomplete Applications:** Applications that are **incomplete or missing required documents** will be **summarily rejected**.
18. **Amendments to Advertisement:** The **Competent Authority** reserves the right to **modify, cancel, or make changes** to this advertisement **without prior notice**.
19. **Communication & Updates:**
  - All updates regarding this advertisement will be displayed **on the official AIIMS Guwahati website**.
  - No **individual intimation** will be sent to candidates. It is the responsibility of applicants to **check the website regularly** for updates.
20. **Legal Jurisdiction:** Any **disputes** arising will be subject to the **jurisdiction of courts in Guwahati, Assam**.
21. **Joining:** Selected candidates must **join immediately upon selection**.
22. **Last date of form fill up is 10<sup>th</sup> April 2025**.

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