



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी

All India Institute of Medical Sciences, Guwahati

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक स्वायत्त निकाय
(An Autonomous body under the aegis of Ministry of Health and Family Welfare, GoI)

Ref No: MS/3/2025-HOSPITAL.ADMIN-AIIMS GHY /4287

Date: 07.03.2026

RECRUITMENT FOR THE POST OF PHARMACIST / NURSING OFFICER, TECHNICIAN AND DATA ENTRY OPERATOR ON CONTRACT BASIS AT AIIMS GUWAHATI.

Start date of Submission of Application: 07-03-2026
Last date and time of Submission of Application: 15-03-2026 till 5PM.
Date of Interview : Keep checking the Institute website regularly for updates regarding date of interview etc.
Publication of Result – to be informed later

AIIMS Guwahati is an apex healthcare Institute, established by the ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and post graduate medical education and training.

The Executive Director, AIIMS Guwahati invites application from the Indian Nationals in the prescribed format available on the website of AIIMS Guwahati (<https://aiimsguwahati.ac.in/>) for the following position on contractual basis upto 31th March 2026 that may be extended for further period.

Detailed Eligibility Criteria:

1. Name of the post	PHARMACIST/ NURSING OFFICER
Number of vacancies	01
Qualification:	Essential: B. Pharmacy from a recognized university Registered with Pharmacy council OR B. Sc Nursing from a recognized university Registered with Indian Nursing council OR Approved diploma in pharmacy/GNM Nursing from a institute recognized by pharmacy council of India / Indian Nursing council Registered with Pharmacy council / Nursing council Experience: 02 years of experience post Qualification from recognized institute/ board Concerned field

Remuneration (Rs.)	Rs. 40,000/- per month fixed and no enhancement during the contract period.
Contract period:	Upto 31 st March 2026, extension subjected to approval for further continuation from Ministry of Health & Family Welfare, Government of India
2. Name of the post	TECHNICIAN
Number of vacancies	01
Qualification:	<p>Essential: B.Sc. in Radiological Imaging techniques from recognized institutes Experience: 2 Yrs experience post essential qualification as Radiographer OR</p> <p>Essential: Diploma in Radiological Imaging techniques from recognized institutes Experience: 3 Yrs experience post essential qualification as Radiographer OR</p> <p>Essential: B.Sc. in Emergency Medical Technology from recognized institutes Experience: 2 Yrs experience post essential qualification as Medical Technician</p>
Remuneration (Rs.)	Rs. 40,000/- per month fixed and no enhancement during the contract period.
Contract period:	Upto 31 st March 2026, extension subjected to approval for further continuation from Ministry of Health & Family Welfare, Government of India
3. Name of the post	DATA ENTRY OPERATOR
Number of vacancies	01
Qualification:	<p>Essential qualification: Graduation from a recognised university Experience:</p> <ul style="list-style-type: none"> • At least 2 years of relevant experience in a government hospital • Working Knowledge and experience in Computer Application • Knowledge of filing, indexing, drafting and document management
Remuneration (Rs.)	Rs. 30,000/- per month fixed and no enhancement during the contract period.
Contract period:	Upto 31 st March 2026, extension subjected to approval for further continuation from Ministry of Health & Family Welfare, Government of India

Job Responsibilities:

1. Pharmacist or Nursing officer

- Dispense medications as per treatment protocols.
- Maintain accurate and updated drug inventory within the BHISHM Cube.
- Ensure proper record-keeping of all pharmacy-related activities, including dispensing and stock movement.
- Assist in the procurement, replenishment, and management of essential drugs and medical supplies.
- Ensure compliance with pharmacy regulations, institutional policies, and quality standards.
Assist in performing laboratory tests and diagnostic procedures as per medical requirements.
- Collect, label, and prepare biological samples for testing or analysis.
- Ensure proper storage, handling, and disposal of specimens, reagents, and medical supplies.
- Maintain accurate and updated records of laboratory tests, diagnostic procedures, and equipment maintenance.
- Assist with data entry, documentation, and basic analysis related to patient care and diagnostics.
- Perform other related duties as assigned to support effective functioning of the BHISHM Cube.
- Provide support in the maintenance, deployment, operation, and demobilization of BHISHM Cubes, in alignment with institute-specific SOPs.
- Any other activities assigned by the competent authority

2. Technician

- Assist in operating medical equipment such as X-ray machines, ECG machines, and other diagnostic devices and maintenance of the same.
- Conduct monthly checks of all battery-operated and diagnostic equipment, including RFID-tagged devices.
- Support in performing laboratory tests and diagnostic procedures as per medical requirements.
- Support to Collect, label, and prepare biological samples for testing or analysis.
- Ensure proper storage, handling, and disposal of specimens, reagents, and medical supplies.
- Support in maintaining accurate and updated records of laboratory tests, diagnostic procedures, and equipment maintenance.
- Support in data entry, documentation, and basic analysis related to patient care and diagnostics.
- Support the maintenance, deployment, operation, and demobilization of BHISHM Cubes in line with institute-specific SOPs.
- Carry out other related duties as assigned to ensure smooth functioning of BHISHM Cube operations.
- Any other activities assigned by the competent authority.

3. Data Entry Operator

- Enter, update, and manage data accurately in prescribed systems and formats.
- Maintain records, logs, and databases in an organized and accessible manner.
- Generate routine and ad hoc reports to support clinical, administrative, and operational needs.
- Ensure confidentiality, accuracy, and security of sensitive data and patient information.
- Assist and support the maintenance, deployment, operation, and demobilization of BHISHM Cubes as per institute-specific SOPs.
- Assist in mobilization/ deployment of BHISHM cubes
- Undertake other duties as assigned to support effective functioning of the BHISHM Cube.

Important Notes:

- i. The above vacancy is provisional and subject to variation. The Executive Director, AIIMS Guwahati reserves the right to vary the vacancy as per the Govt. of India rules/circulars and requirements. The reservation is as per the roster provided by the Ministry of Health & Family Welfare, Government of India.
- ii. All prescribed qualifications will be counted as on date of interview.
- iii. The employment will be purely on contractual basis and under no circumstances are linked to regular appointments and cannot be regularized at any stage. If the contract is not extended further, the same will lapse automatically.
- iv. The emoluments will be consolidated in nature as determined by the competent authority.
- v. The appointment can be terminated by the competent authority any time before completion of contract period, without assigning any reason thereof.
- vi. Executive Director, AIIMS Guwahati reserve the rights to cancel the advertisement at any point of time without prior notice or fill up less number of posts as advertised depending upon the institutional requirements.
- vii. The age limit for all the above posts is 35 years (as on the date of interview)

2. From other Institute: Those who are working in Central/State Government/Semi Government/Autonomous body have to submit “No Objection Certificate” from their respective organization at the time of interview, failing which the candidature may be rejected.

Place of Interview: The interview will be held in the board room of Medical Superintendent, AIIMS Guwahati. No TA/DA will be paid for appearing in the interview.

3. Selection Procedure:

1. The prescribed qualifications are minimum and mere possessing the same does not entitle any candidate for selection. **In case large number of applications received, there may be a screening test on the same day to shortlist candidates for the interview.**
2. Candidates fulfilling the eligibility criteria may attend the walk-in interview at 10 am onwards on at the boardroom of the MS Office, AIIMS Guwahati. They should bring the filled application form (Annexure A) available at the end of this advertisement. They should also bring the original qualification and experience certificates with them. Before interview, scrutiny of application and verification of documents of candidates in terms of eligibility criteria i.e., qualification, experience, category, age etc., (as per the advertisement) will be carried out. Only those candidates who will be declared eligible after scrutiny of application and document verification will be allowed to appear for interview.
3. Candidates must note that mere appearing in interview does not confer them any right to selection. Candidates have to score minimum qualifying marks (suitability standard) in interview as may be fixed by the Selection Committee for empanelment in the order of merit for selection. Candidates not meeting the minimum qualifying/suitability standard will not be considered for selection irrespective of their merit position.
4. **The above-mentioned selection procedure is indicative and subject to change as per the discretion of the Executive Director, AIIMS Guwahati.**

TERMS & CONDITIONS

1. **The appointment is purely on CONTRACT BASIS upto 31st March 2026, extension subjected to approval for further continuation from Ministry of Health & Family Welfare, Government of India.** As per the requirement of the Institute and subject to satisfactory performance of the incumbents the period of contract may be extended.
2. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary without assigning any reason or failure to complete the period of three months to the satisfaction of competent authority.
3. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
4. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available/applicable to the Government Servants, appointed on regular basis.
5. If an appointee wishes to apply somewhere else or resign within the first 03 (three) months of joining, then neither he/she will be issued a 'No Objection Certificate' nor he/she will receive any Relieving Letter or Experience Certificate.
6. In case of any information given or declaration made by the candidate is

found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any other action taken as deemed fit by the appointing authority.

7. The appointee shall not be granted any claim or right for regular appointment to any post of AIIMS Guwahati.
8. The appointee shall be on the whole-time appointment of the AIIMS Guwahati and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
9. The appointment to the said post will be subject to medical fitness from the competent medical board for which he/she will be sent to the designated Medical Authority.
10. Leave entitlement of the appointee shall be governed as per the existing rules of the Institute.
11. On appointment, the appointee will be required to take an oath of allegiance to the Constitution of India or make a solemn affirmation to that effect in the prescribed proforma.
12. The appointee is not entitled to any TA/DA for attending the interview/written test and joining the appointment.
13. The appointee shall not be entitled to avail any allowances/facilities being extended to the regular/permanent faculty members of the AIIMS Guwahati.
14. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/cancel any communication made to the candidate.
15. Other conditions of service will be governed by relevant rules and orders issued from time to time.
16. Interested candidates may apply for the post under reference in the prescribed application form available in the Institute website appending therewith copies of self- attested Certificates/testimonials and other relevant documents etc.
17. In any declaration given or information furnished by him/her proves false or if he/she is found to have willfully suppressed any material, information, he/she will be liable for removal from service and also such other action as the Government may deem necessary. If any candidate is found canvassing for his/her selection, he/she will be disqualified for being called for interview/being selected.
18. The AIIMS Guwahati reserves the rights to increase or decrease the number of vacancies.

19. The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard.
20. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of Interview.
21. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
22. Private practice of any type is prohibited.
23. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
24. The candidate should not have been convicted by any Court of Law.
25. Applications incomplete in any aspect will be summarily rejected.
26. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
27. No representation/communication from candidates regarding eligibility, selection schedule/process, selection of candidates/result or any other matter pertaining to this recruitment will entertained.
28. All the records related to this recruitment will be preserved up to 6 months from the date of declaration of result and thereafter these shall stand destroyed except for the records of selected candidates and matters pending in the Hon'ble CAT/Court.
29. All disputes will be subject to jurisdictions of Court of Law at Guwahati.
30. For any updates, please visit the Institute website i.e. <https://aiimsguwahati.ac.in/page/others>.
31. In case of need of any assistance or clarifications please contact by mail to ms-office@aiimsguwahati.ac.in, please mention the post applied in the Subject line of your e- mail.

Sd/-

**Deputy Director(Admin)
AIIMS Guwahati.**

APPLICATION FORM

1. Name of the post Applied for :
2. Name of Candidate (in Block Letter) :
3. Gender :
4. Date of Birth :
5. Father's Name :
6. Mother's Name :
7. Marital Status (Married/Unmarried):
8. Present Address for correspondence:
9. Permanent Address :
10. Phone Number/Mobile Number:
11. Email Id :

Recent photo

12. Details of Qualification

S.No.	Degree	% of Mark	Year of Passing	Board/University

13. Details of Experiences

S.No	Designation	Institute/Name of the employer	Period	Reason for leaving

14. Have you ever been declared unfit by a medical board/court for appointment in any government service? (Yes/No)If yes, details.....

15. If selected, within what period would you require for joining the post:.....

Declaration

I hereby declare that information given above is true and correct to the best of my knowledge. In the event of any information being found incorrect/false, my candidature/services are liable to be terminated.

Place:

Date:**Signature of Candidate**