

**ALL INDIA INSTITUTE OF MEDICAL
SCIENCES GUWAHATI**
Changsari-781101, Assam



**TENDER FOR
EMPANELMENT OF CONTRACTORS
FOR
CIVIL, ELECTRICAL, HVAC,
HORTICULTURE WORKS**

**RFP NO: Eng/22/2026-STORES-AIIMS GHY
(C. NO.2343) Dated: 09.06.2026**

NIT PUBLISHED AT WEBSITE:

<https://www.tenderwizard.com/AIIMSGuwahati>



अखिलभारतीयआयुर्विज्ञानसंस्थान (एम्स), गुवाहाटी
All India Institute of Medical Sciences, Guwahati
स्वास्थ्यस्वास्थ्यऔरपरिवारकल्याणमंत्रालय, भारतसरकारकेतत्वावधानमेंएकवैधानिकनिकाय
(A statutory body under the aegis of Ministry of Health and Family Welfare, Govt)

Sealed tenders in Single bid system are invited from experienced & competent contractors for the following works at AIIMS Guwahati-781101.

Sl. No	Description	Details
(a)	File No.	Eng/22/2026-STORES-AIIMS GHY (C.NO: 2343) dated: 09.06.2026
(b)	Name of Work:	EMPANELMENT OF CONTRACTORS FOR MISCELLANEOUS PETTY CIVIL, ELECTRICAL, HVAC, HORTICULTURE WORKS AT AIIMS GUWAHATI
(c)	Estimated Cost	A maximum of Rs.10.00 lakhs (Rupees Ten Lakhs) only per individual work.
(d)	Earnest Money	@ 2% of the estimated Value i.e., ₹ 20,000.00 (Twenty Thousand) only by RTGS/NFET. Account Holder Name: AIIMS Guwahati EMD/SD Account No: 497701000072 IFSC Code: ICIC0004977
(e)	Cost of prepared tender document	Rs. 2,000.00 (Rupees: Two thousand only) by RTGS/NEFT at the account number mentioned above. The original hard copy of the cost of tender document should be submitted to the Engineering Department, AIIMS Guwahati on or before the last date and time of submission of the tender.
(f)	Validity of the empanelment tender	90 (Ninety) days from the date of opening of the Tender
(g)	Date of Receipt of Queries / Clarification	[16/06/2026] before 1500 hr through mail to exec.engineer.electrical@aiimsguwahati.ac.in
(h)	Contract Period	02 (Two) years from the date of empanelment
(i)	Tender document download from	www.tenderwizard.com/AIIMSG . & www.aiimsguwahati.ac.in
(j)	Tender document download	09/06/2026 from 12:00 pm onwards
(k)	Last date for online Bid submission	[29/06/2026] till 1700 hr on e- procurement portal www.tenderwizard.com/AIIMSG .
(l)	Time and date of online opening of bid documents	On 30/06/2025, 12.00 PM.
(m)	e tender portal	https://www.tenderwizard.com/AIIMSG .

Bidders are advised to check regularly the Institute's website regularly for any corrigendum/ amendments till the opening of tender.

Sd/-
Superintending Engineer (I/c)
AIIMS Guwahati



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All India Institute of Medical Sciences, Guwahati

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A statutory body under the aegis of Ministry of Health and Family Welfare, (GoI)

The All India Institute of Medical Sciences (AIIMS) - Guwahati, an autonomous Institute of National Importance under the Ministry of Health & Family Welfare - Government of India, was established in May 2017 with the aim of correcting regional imbalances in quality tertiary level healthcare and attaining self-sufficiency in graduate and postgraduate medical education. The Institute comprise of a medical college with an annual intake 125 MBBS students and a nursing college with an annual intake of 75 students. The Institute now functions from its main campus located at Changsari, Kamrup (Rural) District, Guwahati, which spans an area of 189.2 acres comprising of Institutional Complex, Hospital Complex, Hostels, and Residential complex.

1. EXPRESSION OF INTEREST – NOTICE INVITING APPLICATION FOR EMPANELMENT OF CONTRACTORS FOR MISCELLANEOUS PETTY CIVIL, ELECTRICAL, HVAC, HORTICULTURE WORKS AT AIIMS GUWAHATI.

The **Superintending Engineer (I/c)**, The All India Institute of Medical Sciences (AIIMS) Guwahati invites online Tender in Single Bid System from contractors having similar experience and having registered with State Govt./or Central Government/Autonomous body, CPWD, MES, Civil Construction Wing of All India Radio, Department of Post, BSNL, NBCC etc. for empanelment as **CIVIL, ELECTRICAL, HVAC & HORTICULTURE** contractors and who have registered offices in Guwahati. The empaneled contractors have to execute the miscellaneous petty civil related works viz. cement concreting, brick / stone masonry, plastering, flooring, painting, furnishing, electrical, sanitary & plumbing works etc., at AIIMS Guwahati campus, costing up to a maximum Rs.10.00 lakhs (Rupees: Ten lakhs only in single work order for the petty type of emergency jobs that are required for day to day smooth operation of the Institute, will be taken as per requirement. Mainly, petty works and work of Additions and Alterations shall be dealt with under this contract.

A contractor can be empaneled for multiple categories viz- Civil, Electrical, HVAC & Horticulture provided he fulfills the selection criteria under each category.

ELIGIBILITY CRITERIA: -

Interested contractors will be required to fulfill the following criteria for participating in the tendering process: -

- The Firm/ Contractor shall be registered with any one of the State Govt. / Central Government/Autonomous body, CPWD, MES, Civil Construction Wing of All India Radio, Department of Post, BSNL, NBCC etc., etc. as contractors.
- The Firm/ Contractor should be registered with Income Tax and GST for last three years ending March 2026 as per Govt. rules & regulations are to be submitted in support of the same.
- Joint venture bids are not permitted and shall not be accepted or considered and shall be summarily rejected.
- The Firm/ Contractor should have an average annual turnover of Rs. 50.00 lakhs (Rupees Fifty lakhs only) in the last three years ending March 2026 (valid CA certificate with mandatory UDIN).
- The firm/contractor should have office in Guwahati.

f. The contractor should have successfully carried out similar type of works during the last three years as below: -

- i) One Civil or one Electrical or one HVAC or one Horticulture related work costing not less than Rs.8.00 Lakhs (Rupees Eight Lakhs) each with experience certificate.
- ii) Two Civil or two Electrical or two HVAC or Two Horticulture related works costing not less than Rs.5.00 Lakhs (Rupees Five Lakhs) only with experience certificate.
- iii) Three Civil or three Electrical or three HVAC or three Horticulture related works costing not less than Rs.4.00 Lakhs (Rupees Four Lakhs) each with experience certificate.
- iv) Bid queries should reach at the e-mail id: exec.engineer.electrical@aiimguwahati.ac.in.
- v) Work experience certificate and other documents as specified in the technical bid/eligibility bid document shall be scanned and uploaded to the e-Tendering website within the period of bid submission.
- vi) In case, the day of opening of the tender happens to be a holiday on account of Govt. notification and tender cannot be opened; the tender shall be opened on the next working day at the same time.
- vii) For e-tendering of this tender, AIIMS Guwahati has engaged e-portal maintained by M/s ITI Limited. Intending bidders shall have to register with M/s ITI Limited, to participate in the tendering process. For details, kindly visit website <http://www.tenderwizard.com/AIIMSG> or **contact Shri Abhay Singh (Mobile No. 9708966660)**. If needed they can be imparted training on online bidding process as per details available on the website.
- viii) The intending bidders must have valid class-III digital signature to submit the bid.

Sd/-
Superintending Engineer (I/c)
AIIMS Guwahati

TERMS AND CONDITIONS: -

- i. The General Terms and Conditions (G.C.C) for the maintenance works shall be strictly followed for all purpose. In case of any dispute, the same shall be resolved as per the specific provisions of the CPWD rules for such works.
- ii. Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. With regard to the completed works, copies of the work order and completion certificate shall be submitted.
- iii. The applicant has to submit the Client's Certificate, from at least two of its clients mentioned in the list of work executed of satisfactory work.
- iv. Decision of the Institute in selection of contractors will be final and binding and no further correspondence will be entertained. Contractors empaneled will be informed on the designated portal viz. <https://www.tenderwizard.com/AIIMSG>
- v. The enlistment of a contractor at AIIMSG shall only entitle him to be considered for issue of tender document. It shall not confer any right on him either to be necessarily issued the tender documents or for award of work.
- vi. Generally, the routine works at AIIMSG will be awarded by calling competitive quotations/ tenders from the empaneled contractors including other contractors fulfilling the criteria.
- vii. The Institute reserves the right to call open tenders in which agencies not empaneled in this process but meeting the qualification criteria for the tender can participate. For such tenders, the empaneled contractors under this process meeting the stipulated criteria of tender may also participate.
- viii. The empanelment shall be valid for a period of 2 years and it can further be extended subject to satisfactory execution of works entrusted to the contractor(s).
- ix. After empanelment, if performance of the empaneled vendor is not found to be satisfactory during the Contract period, AIIMSG reserves the right to terminate the empanelment at any time by giving due notice and forfeiting from the bills/SD to compensate the extra cost to be incurred by AIIMSG in carrying out the work through alternate agency.
- x. The contractors carrying out the electrical works should have a valid electrical license and will be responsible for any mishappening caused due to work executed by the contractor.
- xi. HVAC- The scope of work shall encompass the complete Mechanical Works for the entire AIIMS campus. The Contractor shall be responsible for the repair, replacement, addition, alteration, and execution of any new mechanical works, as well as for ensuring the proper operation and functionality of all mechanical systems and associated components installed throughout the campus.

The scope of work shall include, but shall not be limited to, Central Air Conditioning and Ventilation works, all types of metal structural and sheet metal works, ducting and insulation works, Air Handling Units (AHUs/CS-AHUs), Fan Coil

Units (FCUs), cassette units, split air conditioners, ductable air conditioners, DX type systems, air washers/dry scrubbers, Air cutter, and all types of toilet and kitchen ventilation fans, VRV/VRF systems, solar hot water systems, heat pumps, replacement of compressors, motors and PCBs for low-side air conditioning systems, all types of motor rewinding, and any other associated mechanical works necessary to ensure efficient, reliable, and uninterrupted system performance.

It shall further include all allied electrical works related to air conditioning and mechanical systems as necessary for the proper and uninterrupted functioning of the facility. In addition to the works specified above, the Contractor shall undertake other similar types of works within the campus as may be directed by the Engineer-in-Charge from time to time.

- xii. The applicant shall be responsible for payment of any compensation/settlement of any liability arising out of any death or injury caused to the persons employed by him for rendering the jobs on contract under the agreement.
- xiii. It will be presumed that the applicant or his representative has visited the AIIMSG campus before submission of the bid to get him acquainted with site and surroundings. Any claim of the bidder about the non-fulfillment of working condition in site will not be entertained after the empanelment is completed. Any refusal to take up the work after allotment will thus lead to forfeit of the PBG and other necessary actions that deem fit by the Institute including Blacklisting of the vendor.
- xiv. All the materials to be used in the work and the nature of work shall conform to the respective BIS, CPWD and National Building Organization, Standard Specifications forming part of "Delhi Standard Schedule of Rates" specifications.
- xv. The contractor shall be fully responsible for the safe custody of the material brought at site by him for doing the work and the Institute will not be responsible whatever the reasons may be thereof.
- xvi. To safeguard the persons working at height in roof, wall etc. sufficient number of Industrial Safety nets shall be provided at tenderer's cost in appropriate level and locations. The working staff including Engineers, Supervisors, laborers, etc should wear the personal protective items and safety measures such as helmets, safety belts, shoes, etc., before entering the working place.
- xvii. The tenderer has to deploy adequate laborers of required categories such as Unskilled, Skilled, Mason, Carpenter, Plumber, Welder, Fitter, etc. so as to execute the works simultaneously in all areas of work.
- xviii. Unless otherwise mentioned, the works contract to be entered into with the successful tenderer will be governed by the CPWD Works Manual that is latest in force.
- xix. The Contractor shall in respect of labor employed by him either directly or through subcontractors, comply with or cause to be complied with the following statutory provisions and rules and in regard to all matters provided therein. Any other law or modifications to the below or to the Rules made there under from time to time-
 - i) The Code on Wages, 2019
 - ii) Workmen's Compensation Act, 1923.
 - iii) Payment of Wages Act, 1936 and related Central Rules.
 - iv) Employment of Children Act, 1938.
 - v) Employees Liability Act, 1938.
 - vi) Industrial Disputes Act, 1947
 - vii) Employees' State Insurance (ESI) Act, 1948.
 - viii) Minimum Wages Act, 1948 and related Central Rules.

- ix) Employees Provident Funds & Miscellaneous Provisions (EPF) Act 1952
- x) Contract Labor (Regulation & Abolition) Act, 1970
- xi) Payment of Gratuity Act, 1972.
- xii) Inter-State Migrant Workmen (ISMW) Act, 1979.

- xiii) Motor Vehicles Act, 1988.
- xiv) Building and Other Construction Workers (BOSW) Act, 1996.

- xx. A maximum of 15 agencies shall be selected overall with minimum four for each category of works based on the works completed, works on hands, Annual Turnover, etc. However, the final number can be altered by the Competent Authority of the Institute as per requirement.

- xxi. The rates quoted by the first lowest tendered, if beyond acceptable limit, shall be brought down to an acceptable level through negotiations. If the number of tenders (empaneled) agree to reduce their rates to the Level of first lowest tenderer, then the agencies shall be selected in the order of first lowest, second lowest; third lowest till the agencies are available. Such tenders shall be accepted/ approved by the authority and on approval, the works/jobs will be assigned to one of the short-listed agencies starting from original L1. 'The subsequent work may be assigned, on rotation basis, in the order of Notionally L1; L2; L3, L4 etc.

- xxii. If the agency does not start the work or does not perform the assigned work properly and/or in time, it shall be dropped from the list of approved/ empaneled and their deposits shall be forfeited. Such agencies shall be debarred for tendering for a period of three years. This shall form part of the contract as special conditions.

- xxiii. The Successful Bidders have to submit the performance Security 10% amount Rs. 1,00,000. (10% of the 10 Lacs) as per GFR 171 for the empanelment contract & if the value of the work order issued to the particular empaneled contractor exceeds Rs. 10 Lakhs during the contract period then additional Performance Security 10% on the exceeded work order value to be submitted.

- xxiv. Bills for payment should be submitted with all the statutory deduction challans applicable to the contract work.

- xxv. For Electrical & HVAC contract HT License under Electricity Act to be submitted by the participants.

Application Form

APPLICATION FOR EMPANELMENT OF CONTRACTORS FOR MISCELLANEOUS PETTY CIVIL, ELECTRICAL, HVAC, HORTICULTURE WORKS AT AIIMS GUWAHATI.

SL NO	PARTICULARS	DETAILS
1	Name of the Contracting Firm / Contractor	
2	Postal Address Website\ URL:	
3	Contact Details, Telephone, Email address	
4	Year of Establishment	
5	Principal place of Business	
6	Registration with Tax Authorities	To be filled in Annexure -1
7	Registration with the State Govt. / or Central Government/Autonomous body, CPWD, MES, Civil Construction Wing of All India Radio, Department of Post, BSNL, NBCC etc	To be filled in Annexure -1
8	Bank Solvency certificate	To be filled in Annexure -6
9	List of Civil, Electrical, Hvac, Horticulture Works executed during the last 3 years	To be filled in Annexure -2
10	List of Civil, Electrical, Hvac, Horticulture Works under execution by the applicant	To be filled in Annexure -3
11	At least two satisfactory performances certificates from clients	
12	Declaration	As per Proforma given in Annexure — 4 (On Applicant's Letter Head)
13	Should not have incurred any loss in Last 03 financial years (Yes/No): (If yes, attach the filled "form- and enclose necessary documents)	
14	Information on any litigation / arbitration in which the applicant was involved during the last five years including any current litigation / arbitration in process. (Attach necessary documents)	
15	Any other information highlighting the Qualifying criteria, competency, credential and capability in handling such works. (attach self-attested copies)	
16	Tender Acceptance Certificate	As per Proforma given in Annexure — 5 (On Applicant's Letter Head)

I/ We hereby certify that the information furnished above and the attached documents as proof of the information are true and correct to the best of our knowledge and understand that these details are required to decide our eligibility to participate in the tender process and also authorize the AIIMSG authorities to approach the source of the certificate to verify our competence, if required, for processing the tender. No alteration, modification or any change have been made by me / us in the tender documents/ schedule.

Signature:
Name :
Seal of the Firm:

ANNEXURE - 1**DETAILS OF REGISTRATION**

SL No.	Name of Organization/ Department	Registration No.	Date & year of Registration	Valid Up to
1	Government of Assam			
2	Government of India			
3	CPWD, MES, Civil Construction Wing of All India Radio, Department of Post, BSNL, NBCC etc			
4	Income Tax Department (Mention PAN No.)			
5	GST, if applicable			
6	Regional Provident Fund Commissioner			
7	Employees State Insurance Corporation			

DECLARATION

I/ We (including all partners) certify that I/ We have read and understood the eligibility criteria and the Terms & conditions mentioned in the application form and shall abide by them. I/ We certify that the information given in the application is true to the best of my/ our knowledge and belief. I/ We also understood that if any of the information is found wrong, I am/ We are liable to be debarred. I/ We agree that the decision of the AIIMSG authority in selection of contractors for the empanelment will be final and binding on me/ us. I/ We agree that I/ We have no objection if enquiries are made with our clients to verify the facts submitted by us. I/We have also visited the AIIMSG campus in order to get the relevant details of the area for the bidding purpose and we will have no objection to work in the present site condition.

Signature:

Name:

Seal of the firm:

(To be printed on Bidder's letterhead)
Letter of Acceptance of Bid

To
The Superintending Engineer (I/c),
ALL INDIA INSTITUTE OF MEDICAL SCIENCES GUWAHATI
GUWAHATI-781101(Assam)

Sub: Acceptance of Terms & Conditions of Tender.
Tender Ref No:
Name of Tender/Work:

Sir/ Madam,

I/We, the undersigned, declare that:

- a. We have downloaded the tender document (s) for the above mentioned 'Tender/Work' from the website(s) namely: <https://www.tenderwizard.com/AIIMSG>
- b. I/We hereby certify that I/We have read and accept the entire terms and conditions of the tender documents which is a part of the contract agreement and I/We shall abide hereby by the terms/ conditions/ clauses contained therein. The corrigendum(s) issued from time to time by your Institute too have been taken into consideration, while submitting this acceptance letter.
- c. I/We also declare that Government of India or any other Government body has not declared me/ us ineligible or blacklisted me/ us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/ lapses of serious nature.
- c. I/We hereby certify that all the submitted statements are true and correct. My/ Our bid shall be valid for a period of 90 days from the date of opening of bid in accordance with the Tender documents and it shall remain binding upon me/ us and may be accepted at any time before the expiration of that period.
- e. I/We hereby unconditionally state that you are not bound to accept highest ranked bid/lowest Bid or any other bid that you may receive.
- f. I/We submit the requisite solvency certificate and authorize the AIIMSG authority to approach the bank concerned to confirm the correctness of the certificate. I/ we also authorize the AIIMSG authority to approach individuals, firms and corporations to verify our competence and general reputation.

Yours sincerely,

(Authorized person should attach a copy of Authorization for signing on behalf of bidding company)

ANNEXURE – 6

Form-C: FORMAT -FORM OF BANKER'S CERTIFICATE FROM A NATIONALIZED BANK

(On the letterhead of the Bank)

This is to certify that to the best of our knowledge and information that M/s./Shri (with address) is/are customer(s) of our bank are / is respectable and can be treated as good for any engagement upto a limit of (Rupees). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) Name of Bank & Branch with seal

LIST OF DOCUMENTS TO BE SUBMITTED

- 1) Duly filled Application form along with Annexure — 1 to 6.
- 2) Profile of the Firm including details of Constitution of the firm and its Registration certificate.
- 3) Power of Attorney/ Letter of Authorization for authorized signatory.
- 4) Copy of registration certificates in support of Annexure — 1.
- 5) Copies of Work order, completion certificate etc. in support of Annexure — 2 & 3.
- 6) Turn over Certificate (CA Certificate with UDIN).
- 7) Tender acceptance and declaration in support of Annexure — 4 & 5.
- 8) Valid Bank solvency certificate (Form-C) for Rs.....in. Annexure — 6
- 9) Authorized signature with stamp on each page of the tender document as a token of acceptance of tender terms & conditions.



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी
All India Institute of Medical Sciences, Guwahati

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय
A statutory body under the aegis of Ministry of Health and Family Welfare, Govt of India

EVALUATION METHOD OF TECHNICAL BID FOR THE EMPANELMENT OF THE BIDDERS

1. *Inviting Expression of Interest (EOI) from reputed, experienced, technically and financially sound firms, contractors as per NIT No:*
2. *Opening and Scrutiny of the Eligibility bid by the **Executing Authority** based on General Eligibility criteria mentioned in NIT.*
3. *Shortlisting of the firms who are qualified in the eligibility bid based on the criteria mentioned in the Eligibility bid.*
4. *Opening of the Technical bid by the Institute's authorized Committee. The bidders shall be asked to give a presentation by them. Thereafter, evaluation of the technical bids shall be done based on the criteria mentioned in the **NIT**. The marks for evaluation shall be as under*

SI No	Description	Qualifying marks	Maximum marks
1	Annual Turnover	i) Up to 50.00 lakhs-10.00 marks ii) Above 50.00 lakhs-15.00 marks	15.00
2	Work Experience for the particular category of work (To be calculated only on the production of latest work completion certificate issued by the concerned authority)	Similar work executed in last three years- Completed value of work from i) Upto 05 lakhs – 10.00 marks ii) Above 5.00 lakhs and up to 15.00 lakhs --- 20.00 marks. iii) Above 15.00 lakhs and upto 30.00 lakhs --- 30.00 marks. iv) Above 30.00 lakhs and upto 50.00 lakhs --- 40.00 marks. v) Above 50 lakhs --- 50 marks.	50.00
3	Bank Solvency	i) Up to 50.00 lakhs-05.00 marks ii) Above 50.00 lakhs-10.00 marks	10.00
4	Presentation on the work status	i) Good-10.00 marks ii) Better-15.00 marks iii) Best-25.00 marks	25.00
Total			100.00

