

**ALL INDIA INSTITUTE OF MEDICAL
SCIENCES GUWAHATI**
Changsari-781101, Assam



NIT NO: AIIMSG/RC/Hos/CN176/2025/01 Dated: 15/12/2025

NOTICE INVITING TENDER
Of
**RATE CONTRACT FOR SUPPLY OF MEDICAL
and SURGICAL ITEMS AT AIIMS GUWAHATI**

E-Tender Portal:

<https://www.tenderwizard.com/AIIMSG>

(For tendering issues only).

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RATE CONTRACT FOR SUPPLY OF MEDICAL and SURGICAL ITEMS AT AIIMS GUWAHATI

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS)

E-Tender Notice

NOTICE INVITING TENDER FOR SUPPLY of MEDICAL and SURGICAL ITEMS AT AIIMS, GUWAHATI

On behalf of Executive Director, All India Institute of Medical Sciences, GUWAHATI (AIIMS

GUWAHATI), invites electronic online bids (e-Tender: <https://www.tenderwizard.com/AIIMSG>) through website of AIIMS, GUWAHATI (NIT NO: AIIMSG/RC/Hos/CN176/2025/01) under Two Bid system for (Part I :Tech no commercial bid & Part II: Financial Bid or BOQ) from reputed & genuine manufacturers /single authorised distributor who are interested and eligible to supply of Medical and SURGICAL CONSUMABLE items to AIIMS GUWAHATI.

Manual bids shall not be accepted.

AIIMS, GUWAHATI request bidders to quote in line with tender documents uploaded&

submit the offer on our e-portal/website <https://www.tenderwizard.com/AIIMSG>

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit techno commercial bid (Part I) & Financial Bid (BOQ) (Part II) strictly in the tender format available online on e-portal. No other form of bid shall be accepted. Bids shall be digitally signed and uploaded by legally authorized and competent person on behalf of his firm / company and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

(Executive Director) AIIMS GUWAHATI

1. Online electronic bids (e-tenders) under two cover systems are invited on behalf of Executive Director, All India Institute of Medical Sciences, GUWAHATI (AIIMS GUWAHATI) bid system (Techno-Commercial Bid and Financial Bid) from reputed, experienced and financially sound, interested and eligible bidders to supply of **MEDICAL and SURGICAL CONSUMABLE items** to AIIMS GUWAHATI. The bid is to be submitted online only on <https://www.tenderwizard.com/AIIMSG> up to the last date and time of submission of bids. Manual bids shall not be accepted.
2. These items will be purchased on monthly basis / as or when required.
3. Tender documents can be viewed and downloaded from the website of AIIMS, GUWAHATI) as per the schedule as given in CRITICAL DATE SHEET as Point No. 5 of NIT.
4. Type of Tender: Open Tender –Two Bid System.
5. Critical Date Sheet:

Sl No	Particulars	Date
1	Published	15/12/2025
2	Bid Document Download / Start Date	15/12/2025
3	Seek Clarification Start Date	16/12/2025
4	Seek Clarification End Date	22/12/2025
5	Pre Bid meeting	23/12/2025
6	Bid Submission Start Date	16/12/2025
7	Bid Submission End Date	06/01/2026
8	Technical Bid Opening Date	08/01/2026
9	Financial Bid Opening Date & Time	To be intimated

6. Bid Submission:

Bids shall be submitted online only at <https://www.tenderwizard.com/AIIMSG> Tenderer/Contractor are advised to follow the instructions provided for online submission of bids.

6.1 Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6.2 Tenderer who has downloaded the tender from the **website of AIIMS, GUWAHATI** shall not tamper/modify the tender form including downloaded price, bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited. The tenderer is also liable to be banned from doing business with AIIMS GUWAHATI.

6.3 Intending tenderers are advised to visit **AIIMS, GUWAHATI** web site

regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6.4 Applicant contractor/vendors/bidders must provide Tender fee/Cost & EMD: Tender Fee/Cost & EMD are to be **deposited in the form of Demand Draft favouring “AIIMS GUWAHATI” Payable at Changsari, Guwahati (ICICI Bank Account No 497701000072, IFSC: ICIC0004977).**

6.5 **Tender Fee :** DD for an amount of Rs.1500/-(Rupees Fifteen Hundred only) (non-refundable) from Nationalized/Scheduled bank drawn in favor of AIIMS, Guwahati and payable at Guwahati has to be submitted offline (Scanned copy of DD to be uploaded online) towards tender document fees failing which the tender/bid will be rejected. Bidders are requested to write their name and full address at the back of the DD submitted.

6.6 EMD:- Rs. 2,00,000/-.

6.7 Processing fee : - as applicable online for each line item.

6.8 Duration for Completion of Supply: - As per tender document.

6.9 Valid NSIC/SSI /MSME certificate must be submitted online.

6.10 Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening date will be intimated in due course.

6.11 AIIMS, GUWAHATI reserves the right to cancel the tenders or postpone the tender and to accept / reject any or all tenders without assigning any reasons thereof.

6.12 The validity of the offer shall be **270 days** after the date of opening of the tender. If any bidder withdraws his tender within the validity period or makes any modifications in terms and conditions of the tender and/or rates after submission of tender which are not acceptable to AIIMS, GUWAHATI or does not start the work within stipulated period from the date of issue of letter of acceptance, then AIIMS, GUWAHATI shall without prejudice to any other right or remedy, be at liberty to forfeit the Earnest money deposited by the bidder. In case of forfeiture of EMD, the tenderer shall be debarred from bidding in case of re-invitation of the tenders.

6.13 AIIMS GUWAHATI reserves the right to reject any or all tenders and shall not be bound to assign the any reason for such rejection.

7. Submission of Tender:

7.1 The tender shall be digitally uploaded using their DSC in two parts, viz., technical bid and Financial Bid.

7.2 All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

7.3 The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

(a) Technical Bid: Following documents to be uploaded using their DSC by the bidder along with Technical Bid:

- (i) Signed & scanned copy of proof for payment of Tender fee, Earnest Money Deposit (EMD) & duly attested copy of PAN, duly attested copy of GST registration certificate.
- (ii) Signed & scanned copy of Tender Acceptance letter “**Annexure-VII & VIII**”.
- (iii) Signed & scanned copy of List of items for which the rates are offered, as per the enclosed format (**Annexure II**).
- (iv) Signed & scanned copy of the Income tax returns (ITR) for last three (consecutive) Financial Year.
- (v) Signed & scanned copy of Copies of authenticated balance sheet for the last three (consecutive) years duly authenticated by chartered accountant mentioning proper Valid **UDIN No.**
- (vi) Signed & scanned copy of Non-conviction/ No pending conviction certificate for preceding three years issued by competent Drug Authority If item comes under Drug & Cosmetic Act 1940 & rules made therein as amended from time to time (refer Column 6 of Annexure II). For item not in any category of Drug& Cosmetic Act 1940 & rules made therein as amended, signed & scanned copy of Non-conviction/ No Pending Conviction Certificate attested/ issued by Notary for preceding three years.
- (vii) Signed & scanned copy of Self-Declaration on Rs 100/- Non-judicial stamp paper (Notarized) about lowest rate & passing on the downward rate revision (**Annexure-IV**).
- (viii) Signed & scanned copy of List of Institute/Hospital where the company supplying the tendered item during last 12 months.
- (ix) Signed & scanned copy of a Notarised affidavit on Rs. 100/- Non-Judicial stamp paper certifying that the firm has not been black listed in the past by any Government/Private Institution and there is no vigilance/CBI/case pending against the firm/supplier (**Annexure-XII**).
- (x) Signed & scanned copy of Manufacturer Authorization Certificate (as Applicable) (If not applicable, please declare).
- (xi) Signed & scanned copy of **Drug License** (If applicable on any item given in technical bid) (If not applicable, please declare).
- (xii) Signed & scanned copy of USFDA Certification (If applicable for any item).
- (xiii) Signed & scanned copy of Name, Mobile Number and Email ID of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.
- (xiv) Signed & scanned copy of any other information important in the opinion of the tenderer.
- (xv) Catalogue of all quoted products with Tender Item No mentioned properly.
- (xvi) Signed and Scanned Copy of Notarised affidavit on Rs. 100/- of Integrity Pact (**Annexure-X**), GFR 144(Xi) Compliance Certificate (**Annexure-XI**) **Annexure-V & Annexure-IX**.

(b) Financial Bid:

Schedule of Financial Bid in the form of BOQ

The Financial Proposal/Commercial bid format is provided as annexure III along with this tender document at <https://www.tenderwizard.com/AIIMSG> Bidders are advised to download it as it is, and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded Financial Bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD will be forfeited the tenderer is liable to be banned from doing business with AIIMS GUWAHATI in future.

NOTE: The Bid is Item-Wise bid, there will be separate L1 for each Item. The Bidder has to provide the list of items along with their Serial No. for which he has bided in this Tender.

SALIENT POINTS OF THE NOTICE INVITING TENDER

Online electronic bids (e-tenders) are invited in two bid system Supply of Medical and SURGICAL CONSUMABLE items for a **period of three years. Bids will be accepted from reputed & genuine manufacturers / single authorised distributor only.** The salient features of the tender are as under:

1. **Cost of tender document (Non – refundable):** Rs.1500.00 (Fixed) (Rupees one thousand five hundred).
2. **EMD:** (Rs. 2,00,000/-) (Rupees Two Lakhs only).
3. **Performance Security: 5 %** of the value (calculated as per approximate one year consumption) of the approved item. The Performance Security would be minimum Rs.50000.00 (Rupees fifty thousand only) and maximum of Rs.500000.00 (Rupees five Lacs only). Those vendors who have been identified for the purpose of Rate Contract will be required to deposit the performance security within 03 weeks after accepting the Rate Contract and it should be valid for a period of **42 months** from the date of Rate Contract.
4. **Validity of offer:** Your offer may be valid for 270 days from the last date of submission of the bid and if your offered rates and items are accepted for Rate Contract the same will remain valid for the entire period of Rate Contract, i.e., The Rate Contract will be valid for **period of three year** from the date of issue of Rate Contract. It may be further extended after approval of competent authority till finalization of new rate contract, if required.
5. **The award of the Rate contract is not linked with the procurement style opted by Procurement cell/ Institute during the entire period of rate contract. Any item under the rate contract may be procured through supply order. Modality of procurement and inventory management of any item may be changed at any point of time**

ELIGIBILITY CRITERIA

No.	Criteria	Document Evidence Required
1	Bids may be submitted by the Primary Manufacturer (OEM) or their authorized distributor or importer for and on behalf of the primary manufacturer provided the bid is accompanied by a duly notarized letter of authority from the primary manufacturer.	<p>For OEM: Enclosed copy of the own manufacturing license issued by Central Drug Stander Control Organisation (CDSCO) as per Medical Devices (amended) Rule2020 should have valid ISO13485 Certification as applicable with product registration Certificate issued by the Drugs Controller General of India wherever applicable.</p> <p>If PAC Item OEM needs to submit PAC Certification with Authorized supplier/ Dealer documentation if any. (If the item is subjected to PAC Items then the eligible Bidder can participate for single items)</p> <p>Other than PAC Items bidders has to participate for atleast 5 line items.</p> <p>For Authorised Distributor/Importer/ Freelancer Dealers: Enclosed copy of Authorisation Certificated issued by the OEM along with the document evidence required for the OEM mentioned above. Should furnish a valid import license and product registration certificate issued by the appropriate Central/State Govt. agency as applicable</p>
2	Bidder should have proper certificate/licence for standards marked on the product.	The Bidder must quote items which are either marked ISI/European CE/USFDA or PMDA Japan. For such items, the bidder will be eligible if it possesses and submit valid ISI/European CE/USFDA or PMDA Japan. Certificate / Licence issued by Bureau of Indian Standards/European CE/USFDA or PMDA Japan for the last three preceding years. Equivalent Indian standards like BIS/CDSCO/AERB shall also be accepted wherever/whichever applicable/available
3	The Bidder should have a Valid GST No. or should have registered under GST.	Enclosed copy of GST registration certificated.
4	Bidder Should have Registered Office (<i>applicable for authorised distribution/freelancer dealers</i>)/ Authorised Distributor (<i>applicable for OEM</i>) in Guwahati (Assam) or within 150 Kms from AIIMS Guwahati.	<p>OEM: must submit the authorised distributor details.</p> <p>For Authorisation Distributor/ Freelancer Dealers: enclosed the relevant document.</p>

5	The bidders should not have been debarred/blacklisted by any state/central government/PSUs.	Enclosed blacklist declaration in the format given in the ANNEXURE.
6	Bidders should have at least 03(Three)years market standing for the quoted item(s)	Enclosed the Past experience document.
7	Bidder if: OEM: must have an annual average turnover of Rs. 4 Crore for the last three financial years 2022-23, 2023-24 & 2024-25. Authorisation Distributor/ Freelancer Dealers: must have an annual average turnover of Rs. 1 Crore for the last three financial years 2022-23, 2023-24 & 2024-25.	For OEM: CA Certificate for the same For Authorisation Distributor/ Freelancer Dealers: enclosed the relevant document of OEM along with the dealer's own turnover certificate.
8	PAN Certificate (If Any)	Enclosed Copy of the document.
9	Income Tax returns filed for the last three Financial Years	Enclose copy of the document
10	Disclosure of conflict of interest	Enclosed declaration in the format given in the ANNEXURE
11	Disclosure of code of integrity	Enclosed declaration in the format given in the ANNEXURE
12	Bidder must have submitted In-house testing report/Govt. certified report for the Quality Management System.	Enclosed in-house test report/test report from Government Approved NABL Laboratory.
13	NEFT Mandate Form	Enclosed declaration in the format given in the ANNEXURE

1. Bidder can be a manufacturer having valid own manufacturing license with product registration certificate issued by the Drugs Controller General of India wherever applicable.
2. The manufacturer shall have a valid manufacturing license or duly acknowledged renewal application with old license issued by the State Licensing Authority/Central Licensing Approving Authority (wherever applicable). The firm is required to submit the renewal License copy immediately on receipt and suspension/cancellation of License if any must be informed immediately.
3. In case of importer, it should have a valid import license and product registration certificate issued by the appropriate Central/State Govt. agency as applicable.
In case of manufacturer, it shall have valid Good Manufacturing Practice (GMP) certificate as per Revised Schedule M of Drugs & Cosmetics Rule 1945/COPP (Certificate of Pharmaceutical Products)/WHO GMP certificate issued by the concerned licensing authority for items. Manufacturer should have valid manufacturing Licence issued by Central Drug Stander Control Organisation (CDSCO) as per Medical Devices (amended) Rule 2020/should have valid ISO13485 Certification as applicable.
4. The list of items approved in the Licence/Certificate should also be enclosed.
5. The procurement of goods and services under this tender will be regulated as per applicable provision of public Procurement (Preference to Make in India) order 2017 of MoC&I (DIPP), Govt. of India, therefore bidders who are claiming to be regulated under the said order are to submit documentary evidence in support of their claim.

6. The Bidder must quote items which are either marked **ISI/European CE/USFDA/PMDA JAPAN**. For such items, the bidder will be eligible if it possesses and submit valid ISI/European CE/USFDA/ PMDA JAPAN Certificate/Licence issued by Bureau of Indian Standards/European CE/USFDA/ PMDA JAPAN for the last three preceding years. Equivalent Indian standards like Bureau of Indian Standards (BIS)/ Central Drugs Standard Control Organisation (CDSCO)/ Atomic Energy Regulatory Board (AERB) shall also be accepted wherever/whichever applicable/available.
7. The Bidders should have at least 03(Three) years market standing for the quoted item(s) as per tender specification. The bidder should have successfully completed the delivery of the item **to a Central Government / Semi- Government / State Government / Central Autonomous / PSU run hospitals in the last 3 years.**
8. Non Conviction Certificate should be enclosed stating that the manufacturers/importer have not been convicted under the provision of D&C Act 1940 and Rules thereof by any court of law in contravention to the above Act & Rules.
9. **Financial Standing Criteria:** The Bidder if:
OEM: must have an annual average turnover of Rs. 4 Crore for the last three financial years 2022-23, 2023- 24 & 2024-25.
Authorisation Distributor/ Freelancer Dealers: must have an annual average turnover of Rs. 1 Crore for the last three financial years 2022-23, 2023-24 & 2024-25. Bidder have to submit OEM Turnover Certificate along with the dealer's own turnover certificate.
10. The manufacturer should have authorized agency / authorized stockist / authorized distributor or dealer for all their quoted items in and around Guwahati / within 100 km radius from AIIMS Guwahati for the purpose of supply of items. No part authorization of items will be entertained at any stage of Contract. Any change of authorization must be intimated to AIIMS, Guwahati without any delay.
11. "Both Indian Manufacturers & Importers holding valid manufacturing/import license issued by appropriate Central/State Govt. agency as per Medical Devices Rule2017 should submit in-house test report/test report from Government Approved NABL Laboratory. For items not regulated under Medical Devices Rule2017, bidder should Submit BIS/ISO/IEC/CE/USFDA or PMDA Japan Certificate for ascertaining quality of the quoted items
12. **The participating bidder must have quality control Certificate validated by Govt/Statutory agency.**
Qualified Bidders are required to arrange a demonstration of the quoted products, if required by **Technical Evaluation Committee (TEC)**. Failure to arrange for a demonstration on the given date may lead to cancellation of the bid or depends upon recommendation of TEC. Cost of organizing such demonstration shall be borne by the bidder. The sample submitted should be tagged individually with a label in the given format. Bidder must note that the sample Submitted by the concerned L1 Bidder will be retained by AIIMS, Guwahati till the completion of Contract.
13. The particulars on the tag should be furnished in indelible ink securely fastened to the sample. In case of sterile items, the label should be fastened in a manner such that sterility will not be lost. The bidder should submit on the prescribed date the samples along with list of sample items in the given format at Annexure.
14. The Tender Inviting Authority's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by Tender Inviting Authority's during sample testing as mentioned above.
15. In case of newly introduced item(s), the participating Bidder will submit valid Certificate from appropriate Central/State Govt. agency in support of the claim and valid Licence from the concerned Licensing Authority.
16. For the item(s) which are being imported, the participating Bidder will submit valid Import License issued by appropriate authority in India.
17. The bidder should have submitted in the bid a copy of Quality Management System (QMS) certificate of the quoted items.
18. The bidder should submit **03 nos.** of end user certificate from any Govt. / Semi Govt. / Central / State
19. / autonomous / PSU run hospitals against execution of orders for tendered items.
20. A latest certificate of GST payment should be enclosed.

21. Note for Bidders:

***‘Doctrine of Substantial Compliance’:** The Eligibility Criteria are for short listing of sources who are competent to perform*

this contract to ensure best value for money from expenditure of Public Money. This process is neither intended to bestow

any entitlement upon nor to create any rights or privileges for the Bidders, by way of overly hair-splitting or viciously

legalistic interpretations of these criteria, disregarding the very rationale of the Eligibility Criteria.

Keeping this caveat in

view, interpretation by Procuring Entity would be based on common usage of terminologies and phrases in public

procurement in accordance with the ‘Doctrine of Substantial Compliance’ and would be final.

EVALUATION CRITERIA

For evaluation of the Bid few criteria have been set, committee going to evaluate the tender on the basis of:

Basic Principle

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender enquiry document, based on which tenders have been received and the terms, conditions etc. mentioned by the tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

Scrutiny of Tenders

The TEC will examine the Tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished and, whether the documents uploaded are in legible form.

The Purchaser’s determination of a Tender’s responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the tender document. The tenders, which do not meet the basic requirements, are liable to be treated as non-responsive and will be summarily ignored.

The following are some of the important aspects, for which a tender shall be declared non-responsive during the evaluation and will be ignored;

1. Tender validity is shorter than the required period.
2. Non-submission of EMD receipt or EMD exemption certificate.
3. Non-submission of receipt of tender processing fee.
4. Non-submission of self-certification in format as given in Annexure only by original manufacturer, for determining eligibility to participate in the tender under the “Public Procurement preference to Make in India” order.
5. Non-submission of GFR-144 (xi) compliance certificate.
6. Tenderer has not agreed to give the required performance security of required amount in an acceptable form.
7. Non-submission of samples within ten days of the closing of online submission of bids
8. Poor/ unsatisfactory past performance.

9. Tenderers who stand de-registered/banned/blacklisted by any Central Govt. Ministries/Departments/Hospitals/Institutes.
10. Tenderer is not eligible as per tender conditions.
11. Non-submission of all details of quoted items (HSN, MSME, and Make-in India, make/brand, model, pack size and remark).
12. Tenderer has not agreed to other essential condition(s) specially incorporated in the tender enquiry, like delivery terms, delivery
13. Schedule, terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.

GENERAL TERMS & CONDITIONS

1. Bids will be accepted from reputed & genuine manufacturers / direct importers/Single authorised distributor only.
2. List of tendered item i.e. scope of supply is attached herewith.
3. Some of the items may be kept on utilization or consignment basis as elaborated in the tendered list.
4. The firms who intend to participate in the tender should first ensure that they fulfill all eligibility criteria as prescribed in the general terms & conditions.
5. The bidder submitting his / her tender would be deemed to have thoroughly read, considered and accepted all the terms & conditions mentioned in the tender document enquiries shall be entertained in respect of acceptance or rejection the bid.
6. The firm should upload the self- attested copies of USFDA/WHO- GMP/CEE/COPP/ ISO/CE/EN/Research molecule certificate (In case of Research molecule), Manufacturing certificate or provide evidence of SUPPLY OF Medical and Surgical items (which has been quoted by the bidder). If they export/supply the tendered product to countries including in the 'very high human development' list of countries of the world for internal use in those markets if applicable. These will be included as a factor to judge quality.
7. Efforts have been made to avoid duplication in the list of items tendered. However, in case of any identical/similar products/items tendered in duplicate intentionally or unintentionally, the Procurement cell reserves the right to club the technical/Financial Bids for comparison and finalization of Rate Contract.
8. A pre bid meeting will be held before start of date of submission, time and date of which will be announced in due course.

- 9. Sample must be submitted along with technical bid/bid submission.**
10. Tender item serial no. must be same.

PART '1' - TECHNICAL BID:

Following documents to be uploaded using their DSC by the bidder along with Technical Bid:

- (i) Signed & scanned copy of proof for payment of Tender fee, Earnest Money Deposit (EMD) & duly attested copy of PAN, duly attested copy of GST registration certificate.
- (ii) Signed & scanned copy of Tender Acceptance letter “**Annexure-VII & VIII**”.
- (iii) Signed & scanned copy of List of items for which the rates are offered, as per the enclosed format (**Annexure II**).
- (iv) Signed & scanned copy of the Income tax returns (ITR) for last three (consecutive) Financial Year.
- (v) Signed & scanned copy of Copies of authenticated balance sheet for the past three (consecutive) years duly authenticated by chartered accountant **mentioning UDIN**.
- (vi) Signed & scanned copy of Non-conviction/ No pending conviction certificate for preceding three years issued by competent Drug Authority If item comes under Drug & Cosmetic Act 1940 & rules made therein as amended from time to time (refer Column 6 of Annexure II). For item not in any category of Drug& Cosmetic Act 1940 & rules made therein as amended, signed & scanned copy of Non-conviction/ No Pending Conviction Certificate attested/ issued by Notary for preceding three years.
- (vii) Signed & scanned copy of Self-Declaration on Rs 100/- Non-judicial stamp paper (Notarized) about lowest rate & passing on the Downward rate revision (**Annexure-IV**).
- (viii) Signed & scanned copy of List of Institute/Hospital where the company supplying the tendered item during last 12 months.
- (ix) Signed & scanned copy of a Notarised affidavit on Rs. 100/- Non-Judicial stamp paper certifying that the firm has not been black listed in the past by any Government/Private Institution and there is no vigilance/CBI/case pending against the firm/supplier (**Annexure-XII**).
- (x) Signed & scanned copy of Manufacturer Authorization Certificate (as Applicable) (If not applicable, please declare).
- (xi) Signed & scanned copy of **Drug License** (If applicable on any item given in technical bid) (If not applicable, please declare).
Signed & scanned copy of USFDA Certification (If applicable for any item).
Signed & scanned copy of Name, Mobile Number and Email ID of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.
- (xii) Signed & scanned copy of any other information important in the opinion of the tenderer.
- (xiii) Catalogue of all quoted products with Tender Item No mentioned properly.

- (xiv) Signed and Scanned Copy of Notarised affidavit on Rs. 100/- of Integrity Pact (**Annexure-X**), GFR 144(Xi) Compliance Certificate (**Annexure-XI**), **Annexure-V & Annexure-IX**.

PART '2' – FINANCIAL BID:

The below mentioned Financial Proposal/Commercial bid format is provided as Annexure IIalong with this tender document at..... Bidders are advised to download thisas it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AIIMS GUWAHATI.

Guidelines for the Financial Bid:

- (i) **Rates should be quoted for one unit only i.e one tab, one amp/vial, one bottle etc. MRP mentioned should be for the one unit only i.e one tab, one amp/vial, one bottle etc.**
- (ii) Rates quoted should be exclusive of taxes. Rate of GST against each items must be quoted as per format of Financial Bid.
- (iii) The prices quoted by the bidder should not exceed the controlled price, if any, fixed by the Central / State Government and the Maximum Retail Price (MRP) of the item.
- (iv) The quoted rates should be F.O.R destination (Central Pharmacy, AIIMS, GUWAHATI)
- (v) Quoted item serial no. should be the same as the serial no. detailed in the item list of the tender document
- (vi) Specifications of the quoted item should be the same as per the details given in the tender.
- (vii) Any plea for clerical / typographical error etc. would not be accepted. No Correspondence will be entertained after opening of Financial Bid.

- (viii) Conditional bid would not be entertained.
- (ix) A rational balance of quality, quantity and cost of the product offered / quoted by the firms, which meet the eligibility criteria, shall be the sole basis of awarding the contract.
- (ix) **The store offered ordinarily should have 75% of remaining shelf life in case of products manufactured in India and 60% remaining shelf life in case of imported products. Loss or premature deterioration due to biological and or due to other factors, during the life span of the store shall have to be made good by the contractor free of cost within 60 days of intimation.**
- (x) The stores offered by the contractor should strictly conform to the provisions of Drugs & Cosmetics Act 1940 and rules made there under as amended from time to time.
- (xi) Bidder should uphold good business practices.
- (xii) **The Bid is Item-Wise bid, there will be separate L1 for each Item. The Bidder has to provide the list of items along with their Serial No. for which he has bided in this Tender.**

Disqualification of the bid:

- (a) Any deviation from the documents listed in the Tender Checklist of the Tender Documents would lead to disqualification of the bid.
- (b) Any action on the part of bidder to influence any official will amount to rejection of his bid.

Definitions & Interpretations of Different terms & Terminology

In This tender, the words & expression used shall have the meaning / definition / expression as under:

- (a) Institute means All India Institute of Medical sciences, GUWAHATI.
- (b) Contracting Authority means the designated officers on behalf of the Executive Director.
- (c) Bidder means any direct reputed & genuine manufacturer / direct Importer in India.
- (d) “Acceptance of Tender” means the letter communicating for opening of Financial Bid.
- (e) “Rate Contract” includes the notice inviting tender, general terms & conditions, definition & interpretations, instructions to bidders, tender acceptance and submission of declaration forms.
- (f) “Rate Contract” includes the notice inviting tender, general terms & conditions, definition & interpretations, instructions to bidders, tender acceptance and submission of declaration forms.
- (g) “Contractor” means the person, firm or company with whom the contract is made.
- (h) “Inspection” means inspection carried out by the person specified in the contract.
- (j) “Purchaser” means the authority accepting the tender.
- (k) “Supply Order” means an order for the supply of goods
- (l) Utilization means vendor managed Inventory where the vendor keeps the track of their items required & consumed.
- (m) Consignment basis means when the vendor keeps the approved goods at his cost & risk.
- (n) “Test” means such tests as are considered necessary
- (o) “Unit” means the unit of purchase as specified in the schedule of goods
- (p) GST” means tax payable under the GST Act 2017 on sale or purchase of goods as the case may be or any tax in place of GST during the currency of contract.
- (q) Tax Invoice: Where the GST has been paid on the purchase of goods by the Institute’s Procurement cell and such goods have been sold / used in the Institute, the amount of tax paid to the vendor on the purchase of such goods shall subject to input credit of tax paid on the purchase or sale of goods under the rules. The vendor / authorized billing agency shall provide the tax invoice for availing the tax input credit. HSN code of the item may invariably be mentioned in Tax Invoice.
- (r) Manufacturer means that makes the first sale of such goods after manufacturing.
- (s) Importer means the firm who makes the first sale of such goods after imports
- (t) Purchase price means amount of valuable consideration paid or payable for purchase of goods.
- (u) “Billing agency” refers to the Rate Contract holder (manufacturer) itself or to any Agency/clearing appointed by the Rate Contract holder (manufacturer) Name & Address of Billing Agency will be informed by the tenderer after award of Rate Contract (if required).

Rate contract (other than life saving category)

Following three categories of companies/entities will be selected and Rate Contract will be signed with them.

- (i) Category 1: Rate Contract 1 – the first source for procurement (L-1)
- (ii) Category 2 :Rate Contract2– the second (alternative) source for procurement (L-2).
- (iii) Category 3: Rate Contract 3 - the third (alternative) source for procurement (L-3).
- (iv) Situation under which supply order might be placed to alternative_sources (RC-2 (L-2) AND RC-3 (L-3), in that order).
 - RC-1 source fails to supply the items within the stipulated time of 30 days.
 - The committee members in their collective judgment are not satisfied with the quality of items procured from RC -1 source.
 - When the RC-1 source fails to honor the terms and condition of the contract e.g. (i) asking for upward revision of prices, (ii) asking for extension of the delivery period beyond the accepted time, (iii) any other request from RC-1 source which does not serve the purpose of the Institute.
 - RC-1 could not perform well on account of good inventory management bringing loss on account of overstocking and expiry to zero level.
 - Whenever RC-1 fails to completely honour three supply orders the rate contract would be cancelled and RC-2 (L-2) would be made the regular source of procurement and the performance security of RC-1 will be forfeited.
 - In such a situation all clauses related to RC1 (L-1) shall automatically apply to RC2 (L-2).
 - Companies' performance during the current Rate Contract will be taken in consideration while finalizing the future tender.
 - If L1 vendor or AIIMS GUWAHATI before finalizing RC or during ongoing RC somehow terminate RC with L1 in any no. of products or all products then L2 in corresponding products will ultimately become L1 after negotiating prices and so on.

Procurement on Supply order basis:

Name & Address of Billing Agency will be informed by the tenderer after award of Rate Contract (if required) with the following details of the billing agency:

- (a) PAN Card
- (b) GST Return for preceding three years.
- (c) Non-Conviction Certification /no pending conviction certificate attested/issued by notary for preceding three years.
- (d) A Notarized affidavit that the billing agency does not have any relation with the person authorized to evaluate Technical Bid/Financial Bid or involved in finalizing the tender or will decide

the use of tendered items (Annexure-IX) on stamp paper of Rs. 100.00.

Supply of material covered under this rate contract will be made on the basis of written supply order with terms and conditions enumerated therein. It will be the responsibility of supplier to have an access with Procurement cell to maintain the optimum inventory level. This has been decided to tide over the problem of over stocking including near expiry / slow moving / non- moving inventories, for which following mechanism will be observed: -

- (i) Besides having liaison with user department, you will be allowed to have access to computerized system to know the consumption pattern / reports of the items concerned.
- (ii) In hand stock position at central Procurement cell and peripheral sub stores can also be obtained from time to time.
- (iii) Access to Procurement cell to know the status of expiry / slow moving / non-moving products.
- (iv) Company will own the responsibility of overstocking & expiry.
- (v) Company will actively take preventive measures and inform SPO in writing about any specific item / quantity mentioned in supply order that may lead to overstocking / expiry.

You will agree that any loss of material is going to be a national loss. Please do inform about such items asked for supply but may not be required by the users. In case of any difficulty in getting the feedback from Procurement cell, you may contact F/I procurement (Procurement cell)/ Executive Director.

1. Period of validity:

The Rate Contract will be valid for period of two year from the date of issue of Rate Contract. It may be further extended after approval of competent authority till the finalization of new rate contract, if required on the basis of satisfactory performance.

2. Authority to the purchase:

Any officer designated by the Institute shall be entitled to exercise all the rights and powers given in the contract.

3. Responsibility of the Bidder for executing the contract:

The bidder shall perform the contract in all respect in accordance with the terms and conditions mentioned therein. The bidder shall remain responsible until the actual delivery of the goods is made to the consignee at the stipulated place.

4. Rate: The rate quoted by bidder shall remain firm and fixed until the completion of contract.

- (i) All rates quoted should be for ONE UNIT. Bids should be neatly typed and no blank space should be left.
- (ii) Rate quoted should be exclusive of taxes. Rate of GST against each item must be quoted as per format of Financial Bid.
- (iii) All rates quoted should be F.O.R. destination i.e. Central Pharmacy AIIMS, GUWAHATI.
- (iv) The Institute will not own responsibilities for issuance of road permit and clearance of

consignment from any road, rail, air, postal terminals etc. (v) No escalation in rates (except Govt levy / tax) would be permissible.

(vi) Bidder should take care that the rate and amount are written in such away that interpolation is not possible.

(vii) Bidder should quote the rate in words & figures both.

(viii) Alteration if any should be attested by the bidder, otherwise tender will not be considered.

5. Earnest Money Deposit (EMD) & Performance Security:

(5.1) Applicant contractor/vendors/bidders must provide Tender fee/Cost & EMD: Tender Fee/Cost & EMD are to be deposited in the form of Demand Draft favouring “**AIIMS GUWAHATI**” Payable at Guwahati.

(5.2) Performance Security: 5 % of the value (calculated as per approximate one year consumption) of the approved item. The Performance Security would be minimum Rs . 50000.00 (Rupees fifty thousand only) to a maximum of Rs. 5,00,000.00 (Rupees Five lacs only). Performance Security will be in shape of Bank Guarantee in favour of “**AIIMS GUWAHATI**”. It should be valid for 42 months from the date of issuance of Rate Contract and Performance Security should be submitted within 03 weeks after acceptance of Rate Contract.

6. Change in Constitution of firm: Any change in the pattern of ownership of the contracting party will not nullify the provisions of the contract. The contract will devolve on the successor owners.

7. Fall Clause: If at any point of time during the execution of the contract, the contractor reduces the MRP / Sale Price or sells or offers to sell such stores, as are covered under the rate contract of the Institute, to any Government Organization (Central/State Government Hospital/Institute) at a fixed price lower than the price chargeable under the rate contract of the Institute, He/She shall mandatorily notify any such reduction in MRP or Sale Price or offer ofsale to the purchaser within a month of the earliest date of such a reduction in price. The price payable under contract with the purchaser will stand correspondingly reduced from the date of reduction of price as notified or evidence obtained of such reduction in the price. In case of delay (more than one month) in such a notification the difference in cost will be recovered and Executive Director AIIMS GUWAHATI shall have the right to impose penalty such as forfeiture of Performance Security, cancellation of Rate Contract or possible removal of name from list of suppliers (any or all of the above). If such information comes to the notice of Procurement cell authority from other sources, suitable action shall be initiated. Variation, if any, will be governed by the terms & conditions as enumerated in proposed rate contract.

The provisions of fall clause will however not apply to the following:

- (i) Export/Deemed Export by the supplier;
- (ii) Sale of goods or services as original equipment prices lower than the price charged for normal replacement;
- (iii) Sale of goods such as drugs, which have expiry date;
- (iv) Sale of goods or services at lower price on or after the date of completion of sale/ placement of order of goods or services by the authority concerned, under the existing or previous Rate Contracts as also under any previous contracts entered into with the Central or State Government Departments including new undertakings (excluding

joint sector companies and or private parties) and bodies.

8. Inspection and sampling at the consignee's end:

(i) After the receipt of the consignment, the demanding officer may draw a sample out of each consignment and sent it for testing at one of the approved testing laboratories/user departments. If the sample/samples is/are found not of standard quality, the consignment shall be rejected. If the product is found to be not of standard quality for any of the above- mentioned reasons, the total cost of laboratory test will be recovered from the supplier. Where there are visible and obvious defect in the consignment, it shall be rejected.

(ii) All rejected stores shall in any event remain and will always be at the risk of the contractor immediately on such rejection.

(iii) Purchaser reserves the right to depute persons as may be designated by him to visit the premises of the manufacturers for ensuring that GMP(s) are observed by the manufacturers. It is also open to the purchaser to send persons as may be designated by him to inspect stores and draw samples from there before dispatch of consignment.

(iv) In case of rejection of stores, the supplier will have to replace the entire quantity or make full payment of entire consignment against the particular invoice irrespective of the fact that part of the supplied stores may have been consumed.

9. Penalty Clause:

(i) Non-execution of supply order - For the reasons of failure to supply partially or completely within 30 days, if the Procurement cell has to buy the items from the RC 2 (L- 2), RC 3 (L-3) or approved local vendor firm, the rate difference in cost will be recovered from RC holder i.e L1 /Billing Agency as appointed by the Rate Contract Holder. In case if L-2 firm is not available in panel, MS Office has to buy the item from locally approved vender and the difference of cost will be recovered from RC holder/Billing agency payments. The difference of amount will be deducted from the forthcoming bills of the supplier pertaining to any product. Repeated failure (Three times) to supply in part or in full may amount to termination of rate contract for the product (s) and forfeiture of Performance Security. Reasons of failure to supply the material will be communicated by the firm to the Procurement cell timely.

(ii) Late delivery clause -The date & time of the delivery as stipulated in the supply order shall be deemed to be the essence of the contract and delivery must be completed no later than the date(s) as specified in the supply order. Unsupplied items of each supply order which will not be supplied during stipulated time period of 30 days should be treated as cancelled and will be procured from RC-2/RC-3 or approved local vendor and difference amount deducted from forthcoming bills of RC1 (L1)/Billing Agency as appointed by the RC Holder.

(iii) Non production of item – Difference in the value between existing source and source from where supplies are being obtained for remaining tendered quantity will be recovered from the billing agency.

10. Items nearing expiry / Expired: The items supplied nearing expiry and / or if not consumed, will be intimated at least three months in advance and will have to be replaced by the bidder at his / her cost. Slow moving items may be asked for replacement with other approved items at the

discretion of Procurement cell/Central Pharmacy.

11. Disputes and Arbitration: All disputes or differences arising during the execution of the contract shall be resolved by mutual discussion failing which the matter will be referred to the Executive Director (AIIMS, GUWAHATI) for arbitration whose decision shall be the final binding on the contracting parties.

12. Laws governing the contract:

(i) This contract shall be governed by the laws of Assam, India. The Courts of GUWAHATI shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

(ii) Terms and expressions not herein defined shall have the meaning assigned to them, if any, in the Indian Sale of Goods Act, 1930 or the Indian Contract Act, 1872 or the General Clauses Act, 1897 as amended from time to time.

(iii) In view of the notification issued by the Ministry of Health & Family Welfare, Government of India, Gazette Notification no. SO 1468 (E) dated 6.10.2005 and GSR 627 (E) dated 7.10.2005, it would be sole responsibility of the Rate contract holder to comply with the applicable rules and regulations from time to time.

(iv) Medical superintendent Office will entertain only direct correspondence from RC holder.

13. Information required on challan & bills:

(a) Challan: Supply order will be released and you may execute the supplies directly or through billing agency. Challan must be endorsed by the security personal at AIIMS GUWAHATI main gate. The endorsement must clearly mention time and date of entry of the material. The Challan must always bear the following information:

(i) Name of the item as, it is mentioned in Rate contract/ supply order. (ii) Name of the item as, it is mentioned in the product literature of the company (i.e. Brand if any).

(iii) Size of the item

(iv) Supply order no. and Date

(i) Date of manufacturing

(ii) Date of expiry

(iii) Batch number

(iv) Quantity of each item (in unit)

(v) Maximum Retail Price (MRP)

(b) Pre-receipted Bill (Tax Invoice), must always bear the following information:

(i) Name of the item as, it is mentioned in Rate contract/ supply order.

(ii) Name of the item as, it is mentioned in the product literature of the company (i.e. Brand Name if any)

(iii) Size of the item

(iv) Supply order no. and Date

(v) Date of manufacturing

(vi) Date of Expiry

(vii) Batch number

- (viii) Quantity of each item (in unit)
- (ix) Value of each item
- (x) Total value of the bill
- (xi) The amount of GST paid by the supplier.
- (xii) Maximum Retail Price (MRP)

14. PAYMENT:-

- (a) 100% payment shall be made on receipt of goods in satisfactory conditions and submission of bill with the material/challan.
- (b) Bills not received in accordance with the instructions as required on challan / bill (Mentioned above) will not be entertained / processed for payment by the Institute.
- (c) The part supplies are accepted for the sake of convenience of Procurement cell only. The remaining order shall be treated as cancelled only after last date of supply as per supply order. In case of Part Supply and procurement being done from RC2 or other sources, the cost difference account shall be deducted from the forthcoming bills of the RC1 (L1)/Billing Agency as appointed by the RC Holder.
- (d) The Institute retains the right of returning (to the supplier/s) any item in any quantity that helps to manage the inventory in most economical manner. The value of returned goods would be adjusted in any possible manner that suits the need of the Institute.
- (e) Bill in quadruplicate and pre-receipted payment must be submitted along with copy of challan at the time of supply of the material at Procurement cell. You are advised to comply this point very strictly to avoid any delay in release of the dues. Further you must ensure uninterrupted supply and change of billing agency, will in no way affect the supply schedule.
- (f) Any variation in the prices detected at any point of time, the sole responsibility would rest with the firm and shall invite necessary action such as recovery/Administrative action as deemed proper.
- (j) Billing agency may collect payment in its own name for supplies made under written authorization from the manufacturer/importer.

15. Termination of Contract: In case any party (Institute or the company) wants to withdraw from the rate contract, it can do so after giving 03 (three) months' notice in writing to the Procurement cell.

16. Penalties for non-performance: The following penalties to be imposed, at any stage, under this tender are for non-performance as per tender/ Contract terms &

Condition/clause(s):

- a) Imposition of liquidated damages
- b) Forfeiture of EMD/performance security
- c) Termination of the contract
- d) Blacklisting/debarring of the bidder

17. The Executive Director reserves the right to accept or reject any offer partially or fully without assigning any reason.

CHECK LIST FOR TERMS AND CONDITIONS

(a) Checklist of documents to be submitted online:

Sl No	Terms & Conditions as per Bidding Document	Uploaded (Yes/No)	Documents uploaded age No
1	Signed and scanned copy of proof for payment of Tender fee, EMD, duly attested copy of PAN, duly attested copy of GST registration certificate. (If seeking EMD exemption bidder must write the case and provide suitable documents along with.)		
2	Signed and Scanned copy of Tender Acceptance letter (both Annexure-“VII” & Annexure “VIII”)		
3	List of items for which the rates are offered, as per Annexure- “II”		
4	Copy of the Income tax returns (ITR) for last (consecutive) three Financial Year		
5	Copies of authenticated balance sheet for the past (consecutive) three years with certified UDIN number		
6	Signed & scanned copy of Non-conviction/ No pending conviction certificate for preceding three years issued by competent Drug Authority If item comes under Drug & Cosmetic Act 1940 & rules made therein as amended from time to time (refer Column 6 of Annexure II). For item not in any category of Drug & Cosmetic Act 1940 & rules made therein as amended, signed & scanned copy of Non-conviction/ No Pending Conviction Certificate attested/ issued by Notary for preceding three years.		
7	Self-Declaration on Rs 100/- Non-judicial stamp paper (Notarized) about lowest rate & passing on the Downward rate revision (Annexure-IV)		
8	Manufacturer Authorization Certificate (if applicable) (If not applicable please declare)		
9	Drug License (If applicable on any item given in technical bid) (If not applicable, please declare)		
10	USFDA Certification (If applicable for any item) (If not applicable please declare)		
11	Any other information important in the opinion of the tenderer		
12	Signed & scanned copy of Name, Mobile Number and Email ID of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.		
13	Catalogue of all quoted products with Tender Item No. mentioned properly.		
14	Min. 2 supply order copies without hiding price for price justification duly mentioning quoted tender item no		

Price Bid /Financial Bid:

Sl No	Serial No of item in tender list	Item name and Description	Amount Quoted per unit

Note:

- 1. MIN. 2 SUPPLY ORDER COPIES WITHOUT HIDING PRICE FOR PRICE JUSTIFICATION DULY MENTIONING QUOTED TENDER ITEM NO.**
- 2. In the financial bid, kindly provide rate as per unit mentioned.**
- 3. The Bid is Item-Wise bid, there will be separate L1 for each Item. The Bidder has to provide the list of items along with their Serial No. for which he has bided in this Tender.**
- 4. In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

DECLARATION OF THE COMPANY

The Bidder should have to give the details of the CEO (MD), Chairman (with the Authorized Signatory of the tender Bid such as:

Name
Tel. No.
E-mail ID,
Address

Yours faithfully,

Signature Name

Seal of the Company
Name of company (Bidder)

Address

Telephone No. Mobile No. Fax No.

Designation

ANNEXURE-1
PROCUREMENT FORM MANUFACTURING & MARKETING CERTIFICATE

This is to certify that M/s_____are holding valid manufacturing license No._____Dated _____of the State and they are manufacturing the following products.

It is further certified that the following products are also being marketed. The Products are as follows:

Note: This certificate is to be signed by the Drug Controller of State. Certificate issued by Inspector of Drugs/Drugs Inspector will not be accepted unless their authorization by the State Drug Controller to this effect is supported with documentary proof.

Signature and seal of Drug Controller of the State Dated:

Annexure- II
Procurement Form
Detail of the items quoted in the technical Bid

Sl No	Sl No in tender list	Name of item as in list	Specification of quoted items	Brand name and manufacturer name & its address	Whether offered product comes under Drug and cosmetic Act 1940 & rules made there in. (Yes/No)	Name of Agency for Quality Certification. e.g. US-FDA, CE/COPP, WHO GMP etc	Category Brand/ Generic
1	2	3	4	5	6	7	8

Certificate: This is certified that all terms & conditions (as applicable) of Drug & Cosmetics Act 1940 & rules made therein as amended from time to time is being/has complied for offered product under said act.

Note: 1. Tender list serial no. of the item should be the same serial no. as detailed in item list of tender document.

Annexure- III
Procurement Form Financial Bid

The Financial Proposal/Commercial bid format is provided asalong with this tender document at..... Bidders are advised to download thisas it is, and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded Financial Bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD will be forfeited the tenderer is liable to be banned from doing business with AIIMS GUWAHATI in future.

Annexure IV

Self-Declaration for lowest rate (Notarized) (on Rs 100.00 Non-judicial Stamp paper)

I, (Name of the Authorized Signatory), (Designation of the Signatory) with M/s (Name of the Company), do hereby certify that we (the company) or its subsidiaries/designated representatives have not supplied the product at a cost lower than that quoted in the Tender No _____ to any Government Organization (Central/State Government Hospital/Institute) at a fixed price lower than the price chargeable under the rate contract of the Institute.

We also undertake that any downward revision in MRP/Sale price/offer to sale to any Government Organization (Central/State Government Hospital/Institute, anywhere in India) of the product during the entire period of Rate Contract, including any extended periods, will be duly informed to AIIMS GUWAHATI within a month (30 days) of such price revision, and the same will be passed on to the Institute.

Authorized Signatory

Designation

Seal

Date

Place

Annexure V

**AFFIDAVIT (NOTARIZED)
(ON RS. 100 NON-JUDICIAL STAMP PAPER)**

Reference: Tender No.

Dated <<start Date>>

I, (Name of the Signatory), S/o (Father's Name), (Designation of the Signatory) with (Name of The Company), with its office at (Address of the Head office of the Company), do solemnly affirm and declare as under:-

I do not have any relation with the person authorized to evaluate technical bid/Financial Bid or involved in finalizing the tender or will decide the use of tendered items.

Place:

Date:

Deponent

Verification:

Verified that the contents of the above affidavit of mine are true and correct to the best of my knowledge and no part of it is false and nothing has been concealed therein.

Verified at (Place), on this (Date) day of (Month) 2025.

Deponent

Annexure VI

Rs 1000 (Non-Judicial Stamp Paper)

Agreement

This agreement is made against tender enquiry no. _____
_____ between All India Institute of Medical Sciences, GUWAHATI, acting through Medical Superintendent **AIIMS GUWAHATI. ALL India Institute of Medical Sciences (AIIMS) GUWAHATI-781101** (hereinafter called "Client" which expression shall unless repugnant to the context or meaning there of be deemed to mean include its successors, legal, representative and assign) of the **First Part**.

Second Part

M/S _____ if it's:- **Registered Office** -----
----- (herein after called "Agency" expression unless repugnant to the context shall mean and include its successors-in-interest assign etc.) of the **Second part**.

Whereas the "client" is desirous to engage "Agency" for **Rate Contract for Supply OF Medical and Surgical consumables in AIIMS, GUWAHATI**. As ANNEXURE-01 listed items at AIIMS GUWAHATI as per the terms and condition stated. In reference to tender bid or quotations for above mentioned items. Your product as mentioned in **Annexure-1**, are being covered under Annual rate contract. The terms and condition to govern the annual rate contract are as follows:

The award of rate contract is not linked to the procurement style opted by Medical Superintendent Office/ Institute during the entire period of rate contract. Any item under rate contract may be procured through supply order. Mode of procurement and inventory management of any item may be changed at any point of time.

1. (A) **PROCUREMENT ON SUPPLY ORDER BASIS:** - Supply of material is covered under this rate contract may increase or decrease. It will be made available on the basis of written supply order with terms and conditions as enumerated therein. It will be the responsibility of supplier to have an access with Medical Superintendent Office to maintain the optimum inventory level. This has been decided to tide over the problem of over stocking including near expiry / slow moving/ non-moving inventories, for which following mechanism will be observed: -

- a. Besides having liaising with user department, you will be allowed to have access to Computerized system to know the consumption _____ pattern / reports of the items at and peripheral sub stores can also be concerned
- b. Stock in hand position provided on demand.
- c. Access to Medical Superintendent is allowed to know the status of expiry /slow moving /non- moving products.

- d. The company will own the responsibility of overstocking & expiry.
 - e. The company will take all preventive measures and will keep informed Procurement officer in writing about any specific item / quantity mentioned in supply order that may lead to overstocking or expiry.
 - f. In case of any difficulty in getting the feedback from Central Pharmacy, you may contact Medical Superintendent / Executive Director.
 - g. The Institute has the right to switch over from supply order based procurement to consignment / utilization based procurements also.
- You will appreciate that any loss of material is going to be a national loss. Please keep informed about such items asked for supply but in fact not required by the users. In case of any difficulty in getting the feedback from Medical Superintendent Office, you may contact Faculty in charge Purchase, Medical Superintendent Office /Executive Director.

(b) **PROCUREMENT ON CONSIGNMENT/UTILIZATION BASIS**:-All approved items on Consignment / Utilization basis must be made available in sufficient quantity to cater the whole need of the Institute, Lead time for replenishment of such stocks will be 48 to 72 hours. It will be communicated by telephone, fax or e-mail to you or your authorized distributor.

2. **PERIOD OF VALIDITY**: - The Rate Contract will be valid for period of two year from the date of issue date of Rate Contract. It may be further extended for a maximum period of one year or till the finalization of new rate contract whichever earlier, if required.

3. **PERFORMANCE SECURITY**: -Please submit performance security @ 5 % of the value (calculated as per approximate one year consumption) of the approved item. The Performance Security would be minimum of Rs 50,000/- (Rupees fifty thousand only) and maximum Rs. 5,00,000/-(Rupees Five Lac only) will be in shape of PBG drawn in favor of “AIIMS GUWAHATI A/C” (as stipulated in tender notice) payable at GUWAHATI from any nationalized bank/scheduled bank. The performance security will have the minimum validity for 36 months from the date of issuance of Rate Contract and it should be submitted within 03 weeks after acceptance of the awarded Rate Contract and failing which the above mentioned amount may be deducted from the bill amount against performance bank guarantee.

4. **TAXES AND DUTIES**: - Rates are inclusive of all taxes including Central Sales Tax, GST etc. as applicable. Any price variation due to Govt. levies will be settled accordingly. , other charges like banks charges, postage, freight, etc., will be borne by your company.

6. **PRICES**:

For items mentioned in Annexure -XV

Tender item Sl No	Name	Item description	Price without GST	Gst	Price with GST	MRP	HSN	Pack size

Rates are F.O.R. Destination basis i.e. Central Stores, All India Institute of Medical Sciences, GUWAHATI. No escalation in rates except Govt. Levy/ tax would be permissible. If at any point of time during the execution of the contract, the contractor reduces the MRP / Sale Price or sells or offers to sell such stores, as are covered under the ratecontract of the Institute, to any Government Organization (Central/State Government Hospital/Institute) at a fixed price lower than the price chargeable under the rate contract of the Institute, He/she shall mandatorily notify any such reduction in MRP or Sale Price or offer of sale to the purchaser within a month of the earliest date of such a reduction in price. The price payable under contract with the purchaser will standcorrespondingly reduced from the date of reduction of price as notified or evidence obtained of such reduction in the price. In case of delay (more than one month) in such a notification the difference in cost will be recovered and Executive Director AIIMS GUWAHATI shall have the right to impose penalty such as forfeiture of PerformanceSecurity, cancellation of Rate Contract or possible removal of name from list ofsuppliers (any or all of the above). If such information comes to the notice of Medical Superintendent Office authority from other sources, suitable action shall be initiated. Variation, if any, will be governed by the terms & conditions as enumerated in proposed rate contract.

6. **ROAD PERMIT:** - No road permit i.e. form 31/32, form c and d would be provided by the institute. It would be the sole responsibility of the supplier to affect the door deliveries at his/ her own. Medical Superintendent Office will neither own any responsibility for clearance of goods and road, rail, postal, air terminals nor would any machinery of AIIMS, GUWAHATI be allowed for this purpose.

7. **DELIVERY:** - Supplied material should have ordinarily minimum shelf life of 75% at the time of supply. Batch number and expiry date must be mentioned on face of the bill. Stores supplied through courier, post etc. may be received under the sole responsibility of supplier regarding quantity, specification and breakage.

8. **DEFECTIVE INVENTORY:** - Central Stores / User department / Medical Superintendent Office of the Institute will be the sole authority to declare inventory as defective either at the time of receiving the goods or after the use of goods. Cost of such defective inventory will be recoverable from forthcoming bill of the supplier or replaced with any other approved stocks, failing which contract may be terminated.

9. PENALTY CLAUSE:-

a. Non-execution of supply order - For the reasons of failure to supply partially or completely within **30 days**, if the Medical Superintendent Office has to buy the items from the RC 2 (L-2), RC 3 (L-3) or approved local vendor firm, the rate difference in cost will be recovered from RC holder i.e. L1 /Billing Agency as appointed by the Rate Contract Holder. The difference amount will be deducted from the forthcoming bills of the supplier pertaining to any product. Repeated failure (three times) to supply in part or in full may amount to termination of rate contract for the product (s) and forfeiture of Performance Security. Reasons of failure to supply the material will be communicated by the firm to the Medical Superintendent Office timely.

b. Late delivery clause -The date & time of the delivery as stipulated in the supply order shall be

deemed to be the essence of the contract and delivery must be completed no later than the date(s) as specified in the supply order. Unsupplied items of each supply order which will not be supplied during stipulated time period of 30 days should be treated as cancelled and will be procured from RC-2 (L2)/RC-3(L3) or approved local vendor and difference amount deducted from forthcoming bills of RC1 (L1)/Billing Agency as appointed by the Rate Contract Holder.

c. Non production of item – Difference in the value between existing source and source from where supplies are being obtained for remaining tendered quantity will be recovered from the billing agency.

10. INFORMATION REQUIRED ON CHALLAN/BILL: -

a. **Challan:** Supply order will be released and you may execute the supplies directly or through billing agency. Challan must be endorsed by the security personal at AIIMS GUWAHATI main gate. The endorsement must clearly mention time and date of entry of the material. The Challan must always bear the following information:

- i. Name of the item as, it is mentioned in Rate contract/ supply order.
- Name of the item as, it is mentioned in the product literature of the company (i.e. Brand Name, if any)
- ii. Size of the item
- iii. Supply order no. and Date iv. Date of manufacturing
- v. Date of expiry
- vi. Batch number
- vii. Quantity of each item (in unit)
- viii. Maximum Retail Price (MRP)

b. **Pre-receipted Bill** (Tax Invoice), must always bear the following information:

- i. Name of the item as, it is mentioned in Rate contract/ supply order.
- ii. Name of the item as, it is mentioned in the product literature of the company (i.e. Brand Name, if any)
- iii. Size of the item
- iv. Supply order no. and Date
- v. Date of manufacturing
- vi. Date of expiry
- vii. Batch number
- viii. Quantity of each item (in unit)
- ix. Value of each item
- x. Total value of the bill
- xi. The amount of GST paid by the supplier.
- xii. Maximum Retail Price (MRP)
- xiii. TIN/GST No. AIIMS GUWAHATI

11. **Replacement of near expiry / slow moving / non-moving items: -** It will be responsibility of supplier to get status of slow / non-moving inventory for replacement purposes from Medical Superintendent Office or pharmacy stores on quarterly basis or at a higher frequency. If company fails to replace such slow moving / non-moving stocks in time, Institute will retain the right to identify such stocks any time during the contract period and return the same to the company. Cost of such returned inventory will be recoverable from forthcoming bill of the supplier or replaced with any other approved stocks, failing which contract may be terminated.

12. **If Complaint is received:** If any complaint is received against some product, it will be referred to

Drug and Therapeutic Committee. On recommendation of committee if some product is rejected then it may be removed from tender and L2/L3 vendor will be asked to match the L1 vendor price and automatically become L1 vendor and so on.

13. Release of EMD

- I. The EMD of Rate Contract Holder would be released after submission of Performance Security.
- II. The bidders who has/have not awarded Rate Contract can take their EMD Immediately after finalization of Rate Contract after due correspondence.

14. PAYMENT:-

- a. 100% payment shall be made on receipt of goods in satisfactory conditions and submission of bill with the material/challan.
- c. On consignment / Utilization basis- Fortnightly payment would be released against the item consumed and settled bills of the patients.
- d. Bills not received in accordance with the instructions as required on challan / bill (Mentioned above) will not be entertained / processed for payment by the Institute.
- e. The part supplies are accepted for the sake of convenience of Medical Superintendent Office only. The remaining order shall be treated as cancelled only after last date of supply as per supply order. In case of Part Supply and procurement being done from RC2 (L2) or other sources, the cost difference account shall be deducted from the forth coming bills of the RC1 (L1)/Billing Agency as appointed by the RC Holder.
- f. The Institute retains the right of returning (to the supplier/s) any item in any quantity that helps to manage the inventory in most economical manner. The value of returned goods would be adjusted in any possible manner that suits the need of the Institute.
- g. Bill in quadruplicate and pre-receipted payment must be submitted along with copy of challan at the time of supply of the material at central stores. You are advised to comply this point very strictly to avoid any delay in release of the dues. Further you must ensure uninterrupted supply and change of billing agency, will in no way affect the supply schedule.
- h. Billing agency may collect payment in its own name for supplies made under written authorization from the manufacturer/importer.

15. Any variation in the prices detected at any point of time, the sole responsibility would rest with the firm and shall invite necessary action such as recovery / administrative action as deemed proper.

16. In addition the other terms and conditions as detailed in tender documents would be applicable.

17. In view of the notification issued by the Ministry of Health & Family welfare, Government of India Gazette Notification no SO 1468 (E) dated 06.10.2005 and GSR 627 E) dated 07.10.2005; it would be sole responsibility of the Rate Contract holder to comply with the applicable rules and regulations from time to time.

18. Any communication as regards to the Rate Contract will be done with the Rate Contract holder only.

19. It would be responsibility of the Rate Contract holder to submit the undertaking during currency of contract by 1st week of every month to the effect that their prices have not come down during the preceding / prevailing month.

20. Name & Address of Billing Agency will be informed by the tenderer after award of Rate Contract (if required) with the following details of the billing agency:

i. PAN Card

ii. GST Registration with GST Return for preceding three years.

iii. Non Conviction Certification /no pending conviction certificate attested/is issued by notary for preceding three years.

IV. Notarized affidavit that the billing agency does not have any relation with the person authorized to evaluate Technical Bid/Price Bid or involved in finalizing the tender or will decide the use of tendered items (**Annexure-IX**) on stamp paper of Rs. 100.00.

21. RC holder shall be responsible for all acts of commission and omission carried out by the beneficiary/Billing agency.

22. All Terms & Conditions as mentioned in Tender document will also be the part of this Rate Contract.

23. **Legal Jurisdiction:** The agreement shall be deemed to have been concluded in GUWAHATI, Assam and all obligations hereunder shall be deemed to be located at GUWAHATI jurisdiction only.

THIS AGREEMENT will take effect from _____ day_____.

In witness where of both the parties here to have caused their respective common seal to be hereunto affixed / (or have here into set their respective hands and seal) the day and year mentioned above in GUWAHATI in the presence of the witness:

For and on behalf of the "M/s _____ Signature of the authorised official.

Stamp

Name: -

Designation: -

Address: -

Witness: Name

Address

For and on behalf of the "Executive Director, AIIMS, GUWAHATI". Signature of the authorised official.

Stamp

Name:-

Designation: -

Address: -

Witness: Name

Address

Annexure VII
Acceptance of Term and conditions of Rate Contract TENDER ACCEPTANCE
LETTER

To,
(To be given on Company Letter Head)

Date:
The Executive Director,
AIIMS GUWAHATI

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work:- _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/ Work' from the web site(s) namely: as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No to (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure VIII

To,

Dr Dibyajyoti Saikia

Additional faculty for Hospital medical store and Rate Contract

AIIMS GUWAHATI

Reference: Tender No. _____ Dated <<start Date>>

Sir,

I have gone through the conditions laid down in the tender documents.

I hereby offer to supply the items mentioned in Financial Bid at the rates quoted therein. I hereby declare to supply the material duly paid with GST, or applicable taxes at any point of time if applicable.

I agree to hold this offer open for the period of three years from the date of issuance of Rate Contract, if awarded.

(Authorised Signatory) Name

Seal

Annexure IX
AFFIDAVIT (Notarized) (To be filled by RC Holder) (on Rs 100.00 Non-judicial Stamp paper)

Reference: Tender No. _____ dated <<start date>>

I, (Name of the Signatory): _____

S/o (Father's Name): _____

Designation of the Signatory) with (Name of the Company): _____

Address of the Head office of the Company: _____

~~Do solemnly affirm and declare as under:~~ _____

The RC holder or its representative will not have: _____

(i) _____ Any conflict of interest in satisfactory execution of that RC (ii)

Will not indulge in any corrupt practice

(iii) Will not indulge in any fraudulent practice

Verification:

Verified that the contents of the above affidavit of mine are true and correct to the best of my knowledge and no part of it is false and nothing has been concealed therein.

Verified at (Place), on this (Date) day of (Month) 2025

Deponent

ANNEXURE – X

Integrity Pact

Between All India Institute of Medical Sciences, hereinafter, referred to as "AIIMS GUWAHATI", and hereinafter referred to as "The Bidder(s)/Contractor(s)"

Preamble

The AIIMS GUWAHATI intends to award, under laid down organisational procedures, contract/s for T h e AIIMS GUWAHATI values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparencies in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve this goal, AIIMS GUWAHATI will appoint Independent External Monitor (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section - 1 Commitments of AIIMS GUWAHATI

1. AIIMS GUWAHATI commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

(a) No employee of AIIMS GUWAHATI, personally or through family members, will in connection with the tender for, or the execution of a contract demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

(b) AIIMS GUWAHATI will, during the tender process treat to all Bidder(s) with equity and reason. The AIIMS GUWAHATI will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c) The AIIMS GUWAHATI will exclude from the process all known prejudiced persons. 2. If AIIMS GUWAHATI obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, AIIMS GUWAHATI will inform its Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section - 2 Commitments of the Bidder(s)/Contractor(s)

1. The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. The Bidder(s)/Contractor(s) commits himself to observe the following principles during his participation in the tender process and during the contract execution.

(a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of AIIMS GUWAHATI's employees involved in the tender process or the execution of the contract or any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

(b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any illegal agreement or understanding, whether formal or informal. This applies in particular to prices, specifications,

certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

(c) The Bidder(s)/Contractor(s) will not commit any criminal offence under the relevant Anti-Corruption Laws of India; further the Bidder(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information AIIMS provided by GUWAHATI as part of the business relationship, regarding plans technical proposals and business details, including information contained or transmitted electronically.

(d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the name & address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payment made to the Indian agent/representative have to be in Indian Rupees only.

(e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(f) The Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the courts while representing the matter to IEMs and shall wait for their decision in the matter.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section - 3 Disqualification from tender process and exclusion from future contracts

1. If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, AIIMS GUWAHATI is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per rule & regulations.

Section - 4 Compensation for Damages

1. If AIIMS GUWAHATI has disqualified the Bidder(s) from the tender process prior to the award according to Section 3 above, The AIIMS GUWAHATI is entitled to demand and recover the damage equivalent to Earnest Money Deposit /Bid security.
2. If AIIMS GUWAHATI has terminated the contract according to Section 3, or if AIIMS GUWAHATI is entitled to terminate the contract according to Section 3, AIIMS GUWAHATI shall be entitled to demand and recover from the Bidder(s) liquidated damages of the Contract value or the amount equivalent to performance bank Guarantee.

Section - 5 Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the anti- corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken the contract, if already awarded, can be terminated.

Section - 6 Equal treatment of all Bidder (s)/Contractor (s)

In case of Sub-contracting, the AIIMS GUWAHATI Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

1. The AIIMS GUWAHATI will enter into agreements with identical conditions as this one with all Bidders and Contractors.
2. The AIIMS GUWAHATI will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section - 7 Criminal Charges against violating Bidder (s)/Contractor(s)/Subcontractors (s)

If the AIIMS GUWAHATI obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder,

Contractor or Subcontractor which constitutes corruption, or if the AIIMS GUWAHATI has substantive suspicion in this regard, the AIIMS GUWAHATI will inform the same to the Chief Vigilance Officer.

Section - 8 Independent External Monitor

1. The AIIMS GUWAHATI appoints competent and credible Independent External Monitor

for this Pact. After approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders / Contractors as confidential. He/ she reports to the Executive Director AIIMS GUWAHATI.

3. The Bidder (s) Contractor (s) accepts that the Monitor has the right to access, without restriction to all Project documentation of the AIIMS GUWAHATI including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

4. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on Non-Disclosure of Confidential Information and of 'Absence of conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Executive Director, AIIMS GUWAHATI and recuse himself/herself from that case.

5. The AIIMS GUWAHATI will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Executive Director AIIMS GUWAHATI and request the Management to discontinue or take corrective action, or the take other relevant action. The monitor can in the regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

7. The Monitor will submit a written report to the Executive Director AIIMS GUWAHATI, within 8 to 10 weeks from the date of reference or intimation to him by the AIIMS GUWAHATI and, should the occasion arise, submit proposals for correcting problematic situations.

8. If the Monitor has reported to the Executive Director AIIMS GUWAHATI, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Executive Director AIIMS GUWAHATI has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9. The word Monitor, would include both singular and plural.

Section - 9 Pact Duration

1. This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders' 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

2. If any claim is made / lodged during this time the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Executive Director

of AIIMS GUWAHATI.

Section - 10 Other Provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the AIIMS GUWAHATI.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like comprehensive Warranty / Guarantee etc. shall be outside the purview of independent external monitors.
6. In the event of any contradictions between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

For and on behalf of the AIIMS GUWAHATI

Office Seal

Place:

Date:

For & on behalf of Bidder/Contractor

Office Seal

Witness 1:

Witness 2

Annexure-XI

GFR 144(XI) COMPLIANCE CERTIFICATE

(On Rs. 100/- Non Judicial stamp paper)

Certificate to be submitted by Bidder

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certified that this bidder is not from such a country or, if from such a country, has been registered with the competent authority. I hereby certified that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the competent authority shall be attached.]

Signature and Stamp of the Bidder

Annexure-XII
AN NOTARIZED AFFIDAVIT
(ON RS. 100/- NON JUDICIAL STAMP PAPER)

I/we certify/assure that the firm has not been black listed in the past by any Government/Private Institution and there is no vigilance/CBI/case pending against the firm/supplier.

Tenderer's Signature

Verified by Notary

Annexure-XIII
PROCUREMENT CELL MANDATE
FORM (Account/s Information form)
ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT
(RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT) / INTRA BANKACCOUNT TRANSFER
FACILITY FOR RECEIVING PAYMENTS

A. DETAILS OF ACCOUNT HOLDER:

NAME OF ACCOUNT HOLDERER / FIRM	
COMPLETE CONTACT ADDRESS	
MOBILE NUMBER / PH	
NO E.MAIL	

B. BANK DETAILS:

ACCOUNT NAME (Name appearing in your Cheque Book)	
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NO	
BRANCH CODE	
COMPLETE BANK ACCOUNT NUMBER (Please note that the Bank Account must be in the name of the Firm as appeared in the bill. In case of other Beneficiaries (Non-vendor) the Account name must be in the name of Applicant.)	
IFSC CODE	
TYPE OF ACCOUNT (SB/CURRENT/CASH CREDIT) MICR CODE OF BANK	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information.

I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected or me as a participant under the scheme.

(.....)

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

(.....)

(Bank's Stamp) Signature of Authorized Officer

Please attach a Cancelled Cheque along with the account information form.

Annexure-XIV
BANK GUARANTEE FORM

(To be executed by any scheduled bank, on a non-judicial stamp paper under bank's covering letter mentioning address of the bank)

To,
All India Institute of Medical Sciences,
GUWAHATI, Assam- 781101

In consideration of All India Institute of Medical Sciences, GUWAHATI [hereinafter referred to as AIIMS', which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] having agreed to exempt M/s_____ [hereinafter referred to as 'supplier /contractor' which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] from depositing with AIIMS a sum of Rs._____(Rupees _____) towards security / performance guarantee in lieu of the said _____ contractor having agreed to furnish _____ a bank guarantee for the said sum of Rs._____(Rupees _____) as required under the terms and conditions of contract / work order no _____ dated _____ [hereinafter referred as the order'] placed by AIIMS on the said supplier /contractor. We, _____ the bank [hereinafter referred to as 'the bank' which expression shall include its successors and assigns] do hereby undertake to pay AIIMS an amount not exceeding Rs. _____ (Rupees _____) on the demand made by AIIMS on us due to a breach committed by the said supplier /contractor of the terms and conditions of the contract /order.

1. We _____ the bank hereby undertake to pay the amount under the guarantee without any demur merely on a demand from AIIMS stating that there is a breach by the supplier / contractor of any of the terms and conditions contained in the order or by the reasons of the supplier's / contractor's failure to comply with the terms and conditions as stipulated in the order or amendment(s) thereto. The demand made on the bank shall be conclusive as to the breach of the terms and conditions of the order and as regard to the amount due and payable by the bank under this guarantee, notwithstanding any dispute or disputes raised by the said supplier / contractor regarding the validity of such breach and we agree to pay the amount so demanded by AIIMS without any demur. However, our liability under this guarantee shall be restricted to an _____ amount not exceeding Rs. _____ (Rupees _____).

2. We, _____ the bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the

performance of the said order and that it shall continue to be enforceable till the dues of AIIMS under or by virtue of the said order have been fully paid and its claim satisfied or discharged or till AIIMS certifies that the terms and conditions of the order have been fully and properly carried out by the supplier / contractor and accordingly discharge the guarantee.

3. We _____ the bank, undertake to pay to AIIMS any money so demanded notwithstanding any dispute or disputes raised by the said supplier /contractor in any suit or proceedings pending before any court or tribunal relating thereto as our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the said supplier / contractor shall have no claim against us for making such payment.

4. We _____ the bank further agree that AIIMS shall have full liberty, without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the order / contract or to extend time of performance by the said supplier / contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the AIIMS against the said supplier / contractor and to forbear or enforce any of the terms and conditions relating to the order and shall not be relieved from our liability by reason of any such variation or extension being granted to the said supplier / contractor or for any forbearance, act or omission on the part of AIIMS or any indulgence by AIIMS to the supplier / contractor or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.

5. Our liability under this guarantee is restricted to Rs. _____ (Rupees _____) and shall remain in force up to _____ unless demand or claim under this guarantee is made on us in writing within 6 months from the date of expiry viz. We shall be discharged from all liabilities under this guarantee thereafter.

6. This guarantee will not discharge due to change in the constitution in the bank or the said supplier / contractor.

7. The bank hereby agrees to address all the future correspondence in regard to this bank guarantee to The Administrative Officer, All India Institute of Medical Sciences, GUWAHATI.

8. We, _____ the bank lastly undertakes not to revoke this guarantee during its currency except with the previous consent of the AIIMS in writing.

Signed on the _____ day of _____.

Signature

For the Bank

Witness:

Name(s) & Designation(s)

Name & Address

Annexure-XV

List of items for which rate contract is invited

Sl No.	Item Name
1	Abdominal drain kit – 24, 28, 32 size
2	Abdominal sponge with X-Ray detectable thread woven into sponge. 25x25 (MOPE)
3	Alcohol Wipes (wipes soaked in propranolol/ethanol) It should be available in Packets, canister & buckets
4	Ambu Bag Paediatric
5	AMBU BAG SET Adult
6	AMBU BAG SET Child
7	AMBU Laryngeal mask airways(LMA)-1
8	AMBU Laryngeal mask airways(LMA)-1.5
9	AMBU Laryngeal mask airways(LMA)-2
10	AMBU Laryngeal mask airways(LMA)-2.5
11	AMBU Laryngeal mask airways(LMA)-3
12	AMBU Laryngeal mask airways(LMA)-3.5
13	AMBU Laryngeal mask airways(LMA)-4
14	Anaesthesia Mask Size 2
15	Anaesthesia Mask Size 3
16	Anaesthesia Mask Size 4
17	Anaesthesia Mask Size 5
18	Apron (disposable,sterile)
19	Arterial Cannula 20G size with Red ON/OFF switch
20	Arterial Cannula 22G size with Red ON/OFF switch
21	BAIN CIRCUIT ADULT
22	BAIN CIRCUIT PEDIATRICS
23	Band Aid
24	Bandage ,4",6"
25	Bandage Plaster of Paris BP88 Bandage P.O.P (Plaster of Paris) specially woven cloth uniformly impregnated with dehydrated Calcium Sulphate. Features: Light weight, durable, higher cast strength. Made from Light Weight fine POP powder and Leno Fabric, with high compression& tensile strength, Quick saturation, high water absorbing capacity, shorter immersion, minimal wet and dry powder loss. Setting time-average at 37*C,3-6 minutes. Should be Granular.
26	Barbed PDS suture
27	Benzyl Nicotinate + Heparin (Thromobophob ointment)
28	Betadine 10 %
29	Bipolar cable
30	Bipolar cautery pencil disposable
31	Bipolar Cautery Pencil
32	Bipolar forceps (bayoneted: small, medium, long tip) (compatible with Allen electrocautery system)
33	Blood transfusion set (BT set)
34	Blue Sharp Container (3 ltr)
35	Bone wax

36	Botroclot Topical Solution
37	Bougie (Adult)
38	Bougie (Child)
39	Camera cover for Laparoscopy
40	Cap Acebrophylline 100 mg and Acetylcysteine 600 mg
41	Cap Indomethacin 25 mg
42	Cap Indomethacin 75 mg sustained release
43	Cap Thiocolchiside 4 mg
44	Cap Thiocolchiside 8 mg
45	Capsule/ Sachet Vitamin D3 (Cholecalciferol) 60,000 IU
46	C-ARM COVER/DRAPES
47	Cast padding 4 inch (soft roll)
48	Cast padding 6 inch (soft roll)
49	Catgut sutures size 0
50	Catgut sutures size 3-0
51	Catgut sutures size 4-0
52	Catheter mount
53	Chlorhexidine 0.5% W/v+ethanol 70% v/v+ moisturizer
54	Chlorhexidine gluconate (4%) Body wash, Container should have 1 litre attached pump for Dispensing solution and refilling 5 litre jar
55	Chlorhexidine gluconate 2.5% v/v(Equivalent to 0.5%w/v)+ Ethanol 70% v/v Hand rub
56	CIDEX SOLUTION 5 LITRE BOTTLE
57	Citrate vacutainer tube for PT/aPTT (light blue cap)-2 ml
58	CLING DRAPE
59	Clot activator vacutainer tubes (Red cap) 4 ml capacity
60	Colostomy bag and kit
61	Combine Dressing 10X20
62	Cotton roll
63	Cotton Stockinet
64	Cottonoids (tailed)
65	Craniotomy drape
66	CREPE BANDAGE 10 CMS
67	CREPE BANDAGE 15 CMS
68	Desflurane 240 mL
69	Digital thermometer
70	Disposable ECG Electrodes
71	Disposable Laproscopy Monopolar Electrode
72	Disposable plastic sheet
73	Disposable Razor
74	DISPOSABLE SURGICAL APRON
75	DISPOSABLE SURGICAL GOWN
76	Disposable Tongue Depressor
77	Distilled water for IP (4 or 5 ltr)
78	Dulcolax enema/ tablet
79	Dural guards

80	Dural substitute (duragen), all sizes
81	E/D Carboxymethylcellulose
82	E/D Moxifloxacin
83	E/D Tropicamide (0.8%) & Phenylephrine 5%
84	E/ointment azithromycin 1%
85	ECG JELLY
86	ECG LEADS
87	ECG PAPER (150 SHEET)
88	EDTA Vacutainer tubes (Purple cap) 2 ml capacity
89	ELASTIC ADHESIVE BANDAGE (DYNAPLAST) 10 CM ROLL
90	Elastic Crepe Bandage(Stretched Length) Soft Texture,natural fibres,stretch and regain properties,Retains elasticity even after several Washes.
91	Endo GI stapler device (laparoscopic) – 45 cm, 60 cm, 75 cm
92	Endoloop (vicryl)
93	Endotracheal tube CUFFED 2.5
94	Endotracheal tube CUFFED 3
95	Endotracheal tube CUFFED 3.5
96	Endotracheal tube CUFFED 4
97	Endotracheal tube CUFFED 4.5
98	Endotracheal tube CUFFED 5
99	Endotracheal tube CUFFED 5.5
100	Endotracheal tube CUFFED 6
101	Endotracheal tube CUFFED 6.5
102	Endotracheal tube CUFFED 7
103	Endotracheal tube CUFFED 7.5
104	Endotracheal tube CUFFED 8
105	Endotracheal tube CUFFED 8.5
106	Endotracheal tube UNCUFFED 5
107	Endotracheal tube UNCUFFED 2
108	Endotracheal tube UNCUFFED 2.5
109	Endotracheal tube UNCUFFED 3
110	Endotracheal tube UNCUFFED 3.5
111	Endotracheal tube UNCUFFED 4
112	Endotracheal tube UNCUFFED 4.5
113	Endotracheal tube UNCUFFED 5.5
114	Endotracheal tube UNCUFFED 6
115	Endotracheal tube UNCUFFED 6.5
116	Endotracheal tube UNCUFFED 7
117	Endotracheal tube UNCUFFED 7.5
118	Endotracheal tube UNCUFFED 8
119	Endotracheal tube UNCUFFED 8.5
120	Endotracheal tubes(Flexometallic/Armored) 6 (cuffed)
121	Endotracheal tubes(Flexometallic/Armored) 7.0 FR
122	Endotracheal tubes(Flexometallic/Armored) 7.5FR
123	Endotracheal tubes(Flexometallic/Armored) 8.5mm

124	Endotracheal tubes(Flexometallic/Armored) 8mm
125	Enema
126	EPA approved Neutral soap-based low foam floor cleaner solution
127	Epidural needle
128	Ether
129	ETHILON 0-0
130	Ethilon 1.0 (CUTTING BODY)
131	ETHILON 1-0
132	Ethilon 10-0
133	Ethilon 2.0 (CUTTING BODY)
134	Ethilon 3.0 (CUTTING BODY)
135	ETHILON 4-0
136	Ethilon 5-0
137	Ethilon 6-0
138	Ethilon 7-0
139	Ethilon 8-0
140	Ethilon 9-0
141	Inj Etomidate 20mg/10ml
142	EXAMINATION GLOVES LARGE
143	EXAMINATION GLOVES MEDIUM
144	EXAMINATION GLOVES SMALL
145	External ventricular drain set with CSF bag
146	Feeding Tube
147	Fibril oxidized cellulose (fibrillar)
148	Fibrin glue 2ml
149	Fibrin glue heater
150	Flo-seal (all sizes)
151	Foleys Catheter : 06 FG
152	Foleys Catheter : 08 FG
153	Foleys Catheter : 10 FG
154	Foleys Catheter : 12 FG
155	Foleys Catheter : 14 FG
156	Foleys Catheter : 16 FG
157	FOLEY'S CATHETER 18F
158	Formalin (5 ltsbottle)
159	Formalin 500 ml
160	Gauze Swab 5x5x12
161	Gauze Swab-10x10x12
162	Gauze Than 90 X 18 MT
163	Gelfoam
164	GI linear cutter stapler device – 55 cm, 60 cm, 75 cm, 100 cm
165	Glucometer strips
166	Glutaraldehyde (2%) with activator and neutralization agent
167	Glutaraldehyde + diethyldioxydimethanol 1% 5 litre jar

168	Glutaraldehyde + diethyldioxydimethanol 1% 500 ml
169	Grey top (Fluoride) vacutainer for blood glucose estimation
170	Guedel's oropharyngeal airway with Colour Coded Bite(size2)
171	Guedel's oropharyngeal airway with Colour Coded Bite (size 03)
172	Guedel's oropharyngeal airway with Colour Coded Bite (size 04)
173	Guedel's oropharyngeal airway with Colour Coded Bite(size 0)
174	Guedel's oropharyngeal airway with Colour Coded Bite(size1)
175	Guedel's oropharyngeal airway with Colour Coded Bite(size3)
176	Guedel's oropharyngeal airway with Colour Coded Bite(size000)
177	Half beak anoscope
178	Hand Rub 5 ltr
179	Hand Rub 500 ml
180	HAND SANITISER 5 L Gallon
181	HAND SANITISER 500 ml
182	Hand wash
183	Heat & Moisture Exchange filter (Adult)
184	Heat & Moisture Exchange filter (Pediatric)
185	HEPARIN vacutainer tubes (GREEN Cap) 2ml
186	Hip Joint procedure Cooled RF kit - 100 mm probe length with 4 mm tip
187	Hiv Kit
188	Hole-sheet drape
189	HORIZON Medium clip (Blue)
190	HYDROGEN PEROXIDE 6% 500ML
191	I GEL size 1
192	I GEL size 1.5
193	I GEL size 2.5
194	I GEL, size 2
195	I GEL, size 3
196	I GEL, size 4
197	ICD Bag Romodrain
198	ICD Catheter 20 Fr
199	ICD Catheter 24 Fr
200	ICD Double bottle
201	ICD Single bottle
202	Inf Sodium Phosphate Phosphorus content 93mg (3mM)/mL Sodium content: 92mg (4 mEq)/mL
203	Infant Feeding Tube 6
204	Infant feeding tube size 5
205	Infant feeding tube size 9 FR

206	Infant Feeding Tube(10 fr)
207	Infant Feeding Tube(7 Fr)
208	Infant Feeding Tube(8 Fr)
209	Infusion Amino Acids (Tyrosine, Arginine, Methionine, Taurine, Phenylalanine, Alanine, Leucine, Threonine, Tryptophan, Valine, Histidine, Proline and Serine)
210	Inhaler Salmeterol 25 mcg and Fluticasone Propionate 250 mcg
211	Inj Ascorbic Acid (Vitamin C) 500 mg
212	Inj KCL 20 meq/ML
213	Inj Adenosine 6mg
214	Inj Adrenaline 1 mg
215	Inj Albumin 20%
216	Inj Amikacin 500 MG
217	Inj Amiodarone 150 mg
218	Inj Amoxyclav 1.2 g
219	Inj Amoxyclav 300 mg
220	Inj Amoxyclav 600 mg
221	Inj Amphotericin B**
222	Inj Anti rabies vaccine (ARV)
223	Inj Antisnake Venom
224	Inj Atracurium 50 mg
225	Inj Atropine 0.6 mg/ml
226	Inj Azithromycin 1gm
227	Inj Brivaracetam (10mg/ml)
228	Inj Bupivacaine 0.5% plain (20ml)
229	Inj Butorphenol 2mg/ml
230	Inj calcium gluconate (10 %, 10 ml)
231	Inj Cefotaxim 1 gm
232	Inj Cefotaxim 2 g
233	Inj Cefotaxim 500 mg
234	Inj Ceftriaxone + salbactam
235	Inj Ceftriaxone 1GM
236	Inj Cefuroxime 1.5 gm
237	inj Clindamycin 300 mg
238	inj Clindamycin 600 mg
239	Inj Dexamethasone 4 mg
240	Inj DEXMEDETOMIDINE 100 mcg (1mL)
241	inj Diclofenac 75 mg
242	Inj Digoxin 0.5mg/2ml
243	Inj Diltiazem 25 mg
244	Inj Dobutamine 250 mg/20 ml
245	Inj Dopamine 200 mg
246	Inj Doxycycline 100 mg
247	Inj Drotaverine 40mg
248	Inj Enoxaparin 0.4 ml
249	Inj Enoxaparin 0.6 ml

250	Inj Ephedrine Sulphate 5 mg/ml
251	inj Esmolol 10 ml
252	inj Fentanyl 100 mcg
253	Inj Fluconazole 200 mg
254	inj Furosemide 4ml, 10mg/ml
255	Inj Gentamicin 2ml
256	Inj Haloperidol 50mg/ml
257	inj Heparin 25000 IU
258	INJ HEPARIN 5000 IU
259	inj Human Actrapid 40 IU
260	Inj Hydralazine 20 mg/ml
261	Inj hydrocortisone 100 mg
262	Inj Hydrocortisone 100 mg
263	Inj Hyoscine Butylbromide 20 mg/ml
264	Inj Isoprenaline 2 mg/ml
265	Inj KCl (10 ml)
266	Inj ketamine 10 mg/10 ml
267	Inj Ketamine 50 mg/ml
268	Inj Ketoralac 2ml
269	Inj Labetolol 5 mg/ml (20 mg/4ml)
270	Inj Lantus 100 IU/ml
271	Inj levetiracetam 1 gm
272	Inj levetiracetam 500 mg
273	Inj LEVO ANAWIN 0.25% 20 ml
274	INJ LEVOFLOXACIN 100 ML
275	Inj Levosimendan 12.5
276	INJ LINEZOLID 600 MG
277	Inj lorazepam 2 ml
278	Inj LOX 2% (lignocaine inj)
279	Inj Magnesium Sulphate
280	Inj Mannitol 20% 100 ml
281	Inj Mephentermine 30 mg
282	Inj Meropenem 1 gm
283	Inj Methylcobalamin 1500 mcg
284	Inj Methylergometrine 0.2 mg/ml
285	Inj Methylprednisolone 1000 mg
286	Inj Methylprednisolone 500 mg
287	Inj Metoclopramide 10 mg
288	Inj Metoprolol 25 mg
289	Inj Metronidazole 500 mg/100 ml
290	inj MgSO4 1 gm
291	inj Midazolam 10 mg
292	Inj Milrinone 10 mg
293	Inj Morphine 50 mg/ml

294	Inj MultiVitamin Infusion
295	Inj N- Acetyl Cysteine
296	inj Naloxone 400 mcg
297	inj Neostigmine 5 mg
298	Inj Nicorandil 48 mg
299	inj Nitroglycerin 25 mg
300	Inj Nitroglycerine 5 mg
301	inj Noradrenaline 4 mg
302	Inj Octreotide acetate (100 mg)
303	Inj Ofloxacin 400 mg
304	inj Ondansetron 4 mg
305	Inj Oxytocin 10 IU/ml
306	Inj Oxytocin 5 IU/ml
307	Inj Oxytocin 5 IU/ml
308	inj Pantoprazole 40 mg
309	Inj PHENIRAMINE MALEATE 2ml (Avil)
310	Inj phenytoin 100 mg
311	Inj Piperacillin (1000mg) + Tazobactam (125mg)
312	Inj Prochlorperazine 12.5mg
313	inj Promethazine 25 mg
314	Inj Propofol 10 ml
315	Inj Propofol 20 ml
316	Inj Protamine Sulphate 50mg/ml
317	Inj Ranitidine 50 mg
318	inj Rocuronium 50 mg
319	Inj Ropivacaine 0.75% plain
320	Inj Sevoflurane 250 mL
321	inj Sodium Bicarbonate 25 ml
322	Inj Sodium Nitropruside 50mg
323	inj Sodium Valproate 5ml 100mg/ml
324	inj Streptokinase 15 lakh IU
325	inj Succinylcholine 20 mg/ml
326	INJ TEICOPLANIN 200 MG
327	Inj Tenectaplast 40 mg
328	Inj Tenecteplase 20mg
329	Inj Thiamine 200 mg, 100mg/ml
330	Inj Tirofiban Hydrochloride 5mg/100ml
331	Inj Tramadol 100 mg
332	Inj Tranexamic acid 500mg
333	Inj Tetanus toxoid
334	inj Vancomycin 1 gm
335	inj Vancomycin 500 mg
336	Inj Vasopressin 20 units
337	Inj Vecuronium 10 mg

338	Inj Verapamil 5mg
339	Inj Vitamin k 10mg
340	Inj Xylocain 2% vial with adrenaline
341	Inj Xylocard 2% 50ml
342	Inj Zoledronate 5mg/100 ml
343	Inj Botulunim toxin type A 50U
344	Inj Botulunim toxin type A 100U
345	Inj Botulunim toxin type A 500U
346	Inj Bupivacaine heavy 0.5%
347	Inj Hyoscine butylbromide 20mg
348	Inj Etofylline (84.7mg) + Theophylline (25.3mg)
349	Inj Erythropietin 10000 IU
350	Inj Erythropietin 2000 IU
351	Inj Erythropietin 4000 IU
352	Inj Glycopyrrolate 0.2 mg/ml
353	Inj Methylcobalamin 1500 mcg
354	Inj Phenylephrine 10mg/ml
355	Inj Regular insulin 10 ml
356	Inj Ropivacaine 0.2% plain
357	Inj Triamcinolone acetanide 40 mg
358	Inj Betnasol 4mg
359	Inj Carbetocin 100 mcg
360	Inj Carboprost 250 mcg
361	Inj Hydralazine 20 mg
362	Inj Methylergometrine 0.2mg
363	Insulin Syringe 40 IU
364	INTRAVENOUS CANNULA 14
365	INTRAVENOUS CANNULA 16
366	INTRAVENOUS CANNULA 18
367	INTRAVENOUS CANNULA 20
368	INTRAVENOUS CANNULA 22
369	INTRAVENOUS CANNULA 24
370	INTRAVENOUS CANNULA 26
371	Intubating aids-stylets adults
372	Intubating aids-stylets pediatrics
373	Iodinated drape (IOBAN) small, medium and large sizes
374	Isoflurane 100 mL
375	Isopropyl Alcohol (70- 90%) Hand sanitizer with Moisture and mild fragrance
376	IV Cannula dressing – waterproof (Tegaderm) - 4” 50 units/ pack (Total Packs)
377	IV DRIP SET (Macro)
378	IV PEDIA DRIP SET (Macro)
379	IVF 10% dextrose, 500 ml
380	IVF 3% NS 100 ML
381	IVF 5% dextrose, 500 ml

382	IVF D25 % 100 ML
383	IVF DNS 500 ml
384	IVF KABILYTE
385	IVF NS 0.45% 500 ml
386	Knee Procedure Cooled RF kit - 75mm probe length with 4 mm active tip
387	Laminectomy drape
388	Lancet
389	Laparoscopic Camera Cover Sterile
390	Lapdrain with attached bag
391	Laryngeal mask airways(LMA) Proseal Size 1
392	Laryngeal mask airways(LMA) Proseal SIZE 1.5
393	Laryngeal mask airways(LMA) Proseal SIZE 2
394	Laryngeal mask airways(LMA) Proseal SIZE 2.5
395	Laryngeal mask airways(LMA) Proseal SIZE 3
396	Laryngeal mask airways(LMA) Proseal SIZE 4
397	Laryngeal mask airways(LMA) Proseal SIZE 5
398	LEVO SALBUTAMOL RESPULES
399	Liga Clips – 300 and 400 size
400	Lignocaine 10% spray
401	LIGNOCAINE 2% jelly
402	Liquid Parafin Gauze
403	luer lock connector. Tube length 10 cms.
404	luer lock connector. Tube length 100 cms.
405	luer lock connector. Tube length 150 cms.
406	luer lock connector. Tube length 200 cms.
407	luer lock connector. Tube length 50 cms.
408	Lumber-Facet/SI procedure Cooled RF kit - 150 mm probe length, with 4mm active tip
409	Lumbo-peritoneal shunt (Chhabra's)
410	Lysol (7%)
411	Mask
412	MERSILK 0
413	MERSILK 1-0
414	MERSILK 2-0
415	MERSILK 3-0
416	Mesh (dual) – 12 cm circular, 15 cm circular, 20 cm circular/square
417	Mesh (medium weight) – 7.5*15 cm, 15*15 cm, 30*30 cm
418	Mesh (soft microporous) – 6*11 cm
419	MICROPORE (ADHESIVE SURGICAL TAPE) 1 INCHES
420	MICROPORE (ADHESIVE SURGICAL TAPE) 2 INCHES
421	MICROPORE (ADHESIVE SURGICAL TAPE) 3 INCHES
422	Micropore 4inch
423	Micropore 6inch
424	Microscope drape
425	Midazolam Nasal Spray

426	Mini vac drain
427	MONOCRYL 2-0
428	MONOCRYL 3-0
429	MONOCRYL 4-0
430	Monopolar (compatible with Allen electrocautery system) (disposable) – small , medium and long tips
431	Monopolar (compatible with Allen electrocautery system) (disposable) loops small, medium, large loops
432	Monopolar cable for laparoscopy
433	Monopolar Cautry Pencil
434	Monopolar handpiece for open surgery
435	Multienzyme solution (Liquidise)- 1 litres
436	Multiple-enzyme 12% v/v Enzymes(Combination of Protease, Lipases and Amylase),non-ionic surfactants, preservatives
437	Mupirocin ointment
438	Nasal oxygen prongs (Adult)
439	Nasal oxygen prongs (Child)
440	Nasal oxygen prongs (Neonatal)
441	Nasal Packing (Mero seal)
442	Nasopharyngeal Airway with Colour Coded Swivel connector 6 SIZE
443	Nasopharyngeal Airway with Colour Coded Swivel connector 6.5 SIZE
444	Nasopharyngeal Airway with Colour Coded Swivel connector 7 SIZE
445	Nebuliser solution Levosalbutamol 1.25 mg and Ipratropium Bromide 500 mcg
446	Nebulization mask (Adult)
447	Nebulization mask (Child)
448	Needle: 16 FG
449	Needle: 18 FG
450	Needle: 20 FG
451	Needles 21 G
452	NEEDLES 22
453	Needles 23 G
454	NEEDLES 24
455	NEEDLES 26
456	Needles 27 G
457	Neomycin Ointment
458	NIV Mask (Large)
459	NIV mask (Medium)
460	NIV mask (small)
461	Non Adhesive Antimicrobial 10x20 (Biatain)
462	Non Adhesive Antimicrobial 20x20 (Biatain)
463	Non Adhesive Elastic Bandage Highly Stretchable, Crimped Weave Cotton bandages with Polyamide Fibers.
464	Non Rebreathing Mask Adult
465	Non Rebreathing Mask Pedia
466	non woven sterile dressing 10x10 cm
467	Ointment Silvar Sulfadiazine

468	OPA strips
469	OPA 0.55%
470	Oral suspension Bacillus clausii spores (Probiotic) 2 billion spores
471	Oxidized cellulose sheets (Surgicel)
472	Oxygen mask (child)
473	Oxygen mask (Pediatrics)
474	Oxygen Mask Adult
475	Oxygen T Piece
476	PARAFFIN GAUZE DRESSING 10x10 CMS (JELONET)
477	PDS No -1
478	PDS No -2-0
479	PDS No -3-0
480	Pediatric Drip Set
481	Phenol (0.5 – 2%)
482	PLAIN DRAPE SHEET LARGE
483	PLAIN DRAPE SHEET SMALL
484	PLASTER OF PARIS 4 inch
485	PLASTER OF PARIS 6 inch
486	PMO Line (100 cm) M/F
487	PMO Line (150 cm) M/F
488	PMO Line (200 cm) M/F
489	Polyamide (Ethilon) 10-0 (double needled, 6 mm, 3/8 circle, round body micropoint needle)
490	Polyamide (Ethilon) 10-0 (double needled, 6 mm, 3/8 circle, spatulated needle)
491	Polyamide (Ethilon) 2-0 (reverse cutting, 3/8 circle needle)
492	Polyamide (Ethilon) 2-0 (reverse cutting, 3/8 circle needle)
493	Polyamide (Ethilon) 3-0, (reverse cutting, 3/8 circle needle)
494	Polyamide (Ethilon) 8-0 (double needled, 6 mm, 3/8 circle, round body micropoint needle)
495	Polyamide (Ethilon) 9-0 (double needled, 6 mm, 3/8 circle, round body micropoint needle)
496	Polyester (Ethibond excel) 2-0, (taper tip needle 1/2c)
497	Polyester (Ethibond excel) 3-0, (double needled, taper tip needle, 1/2c)
498	Polyester (Ethibond excel) 4-0, (double needled, taper tip needle, 1/2c)
499	Polyester (Ethibond Excel) NO.5; (4X 75 cm, tapercut, 1/2c)
500	Polyglactin (Vicryl) 2-0 (reverse cutting, ½ c needle 40mm)
501	Polyglactin (Vicryl) 3-0 (reverse cutting, 3/8 circle, 22 mm needle)
502	Polyglactin (Vicryl) 3-0 (round body, 1/2 circle, 20 mm needle)
503	Polyglactin (Vicryl) 4-0 (round body 20 mm needle, 20 mm, ½ C)
504	Polyglactin (Vicryl) NO.1 (reverse cutting, 1/2C, 40 mm needle)
505	Polymer Clip (Hemolok) – ML and L and M size
506	Polypropylene (Prolene) 4-0 (double needled, 90 cm, round body, taper, 22 mm ,1/2 C)
507	Polypropylene (Prolene) 5-0 (double needled, 22 mm round body taper tip, 1/2C)
508	Polypropylene (Prolene) 6-0 (double needled, round body, taper tip, 13 mm 3/8 circle needle)
509	Polyster Cast (Rigid) Latex Free Poly Propylene (Polyster) Casting Tape, with 3 Dimensional Stretch ability. Finished Cast to be Moisture Resistant, Translucent, Lightweight, Strong, Porus. Working Time 0-3 min, Set Time 3-20min, weight bearing within 20min. Easily Removable with cast saw.

510	Port Closure Suture NO 01 (NW2826 vicryl)
511	Port closure vicryl
512	Povidone iodine 7.5% 500ML
513	POVIDONE IODINE OINTMENT
514	Powered endo GI stapling device
515	PPE KIT
516	Pre Padded Synthetic Splint Pre Padded Single Inter Locked knitted Slab of atleast 7 layers of Fiberglass, impregnated with Polyurethane Resin (Synthetic Substrate) for durable & Light weight splint with Double side padding.
517	PROLENE 2-0
518	Prolene 3-0
519	PROLENE 4-0
520	Prolene 5-0
521	Prolyse Ointment 15 gm
522	Quaternary Ammonium component (3rd generation and Above) 5 ltr jar
523	Quaternary Ammonium component (3rd generation and Above) 500 ml jar
524	Raney's clip (disposable) sets
525	Resp. Budecort
526	Resp. Duolin
527	Respule Salbutamol
528	RF Split grounding pad
529	ROLL Bandage 10 cms(12 pcs per pack)
530	ROLL Bandage 15 cms(12 pcs per pack)
531	Roller Bandage 4"
532	Roller Bandage 6"
533	Romovac Suction drain system NO. 8, 10, 12, 14
534	Ryle's nasogastric tube 10 F
535	Ryle's nasogastric tube 12 F
536	Ryle's nasogastric tube 14 F
537	Ryle's nasogastric tube 16 F
538	Ryle's nasogastric tube 18 F
539	Ryle's nasogastric tube 8 F
540	Sachet of Calcium polystyrene Sulphonate Powder 15 gm
541	Saline nasal spray
542	SAVLON- 1 ltr
543	Scalp Vein 18 G
544	Scalp Vein 20 G
545	SCALP VEIN 22
546	SCALP VEIN 23
547	SCALP VEIN 24
548	SCALP VEIN 26
549	Semi Rigid Polyester Cast Poly Propylene Casting Tape, with 3 Dimensional Stretch ability. Finished Cast to be Moisture Resistant, Translucent, Lightweight, Strong, Porus. Working Time 0-3 min, Set Time 3-20min, weight bearing within 20min. Easily Removable with cast saw.
550	Sharp Container (white 5 ltr)

551	Shoe cover
552	Shunt drape
553	Silk No.1 (Sutupak) braided silk
554	Silk (Mersilk) 4-0 (round body 20 mm 1/2 circle)
555	Silk (mersilk) 3-0 (round body 20mm ½ circle)
556	Silk 0 (Sutupak) braided silk
557	Silver nitrate (0.01) +Hydrogen peroxide (11%) 5 ltr jar
558	Silver nitrate (0.01) +Hydrogen peroxide (11%) 500 ml jar
559	Silver Sulphadiazine ointment
560	SKIN RAZOR
561	SKIN STAPLER
562	Skin stapler
563	Soap chips/detergents
564	Soda lime CO2 absorbent – 5 L
565	Sodium dichloroisocyanurate (NaDCC) tablets which contain 50% free available and 50% combined chlorine
566	Sodium hypochlorite Aqueous solutions containing minimum of 5.25-6.15%
567	Sodium Hypochlorite SOLUTION 1 L
568	SOFRAMYCIN OINT
569	Spacer
570	Specimen retrieval bag (Endobag)
571	Spinal needle -22G
572	Spinal needle-20G
573	Spinal Needles 18 G
574	Spinal Needles 21 G
575	Spinal Needles 23 G
576	Spinal Needles 24 G
577	SPINAL NEEDLES 25G
578	SPINAL NEEDLES 26G
579	SPINAL NEEDLES 27G
580	SPIRIT BOTTLES 450ML
581	Standard RF cannula supporting 100mm length, 5mm active tip
582	Standard RF cannula supporting 145mm length 10 mm active tip
583	Standard RF flexible probe 100mm length, Reusable
584	Standard RF flexible probe 145mm length, Reusable
585	Sterile container(urine/specimen)
586	STERILE GAMJEE ROLL 10 cm x 2 mtr
587	STERILE GAMJEE ROLL 15cm x 2 mtr
588	Sterile skin marker pen
589	Sterile specimen container
590	Sterile USG probe cover
591	Suction catheter (10 Fr)
592	Suction catheter (12 Fr)
593	Suction catheter (16 Fr)
594	Suction catheter (18 Fr)

595	Suction catheter (6 Fr)
596	Suction catheter (8 Fr)
597	Suction catheter (14Fr)
598	Surgical Blade NO 11
599	Surgical Blade NO 15
600	Surgical Blade NO 22
601	Surgical Blade NO 23
602	SURGICAL BLADES 21
603	SURGICAL COTTON ROLL 500GM LARGE
604	SURGICAL GLOVES sterile 6
605	SURGICAL GLOVES sterile 6.5
606	SURGICAL GLOVES sterile 7
607	SURGICAL GLOVES sterile 7.5
608	SURGICAL GLOVES sterile 8
609	SURGICAL HEAD CAP
610	Surgical Mask
611	Surgicel
612	Suspension Metronidazole 200 mg/5 ml
613	Suture passer
614	SWAB STICK
615	Syp Lactulose 10 gm/15 ml
616	Syp Sodium Valproate 200 mg
617	Syp Sodium Valproate 500 mg
618	Syr Paracetamol 120 mg/5 ml
619	Syr Paracetamol 250 mg/5 ml
620	Syringes 02 ml
621	Syringes 05 ml
622	SYRINGES 1 ML
623	Syringes 10 ml
624	Syringes 20 ml
625	Syringes 50 ml
626	Syrup baclofen 5mg/5ml
627	Syrup Pedicloryl
628	Syrup Potassium Chloride
629	Syrup Sucralfate
630	t- nebulizer
631	t- piece
632	Tab Allopurinol 100 mg
633	Tab Allopurinol 300 mg
634	TAB Amlodipine 5 mg
635	Tab Apixaban 2.5mg/5mg
636	Tab Ascorbic Acid (Vitamin C) 1000 mg
637	Tab Ascorbic Acid (Vitamin C) 500 mg
638	Tab Aspirin 150 mg

639	Tab Aspirin 150 mg
640	Tab Aspirin 325 mg
641	Tab ASPIRIN 75mg
642	Tab Atorvastatin 10 mg
643	Tab Atorvastatin 20mg
644	TAB Atorvastatin 40 mg
645	Tab Benfotiamine 100 mg
646	Tab Benfotiamine 150 mg
647	Tab Calcitriol 0.25 mcg + Calcium carbonate 500 mg and Vit K 45 mcg
648	Tab Calcium carbonate 500 mg+ Vitamin D3 250 IU
649	Tab Calcium Citrate 1000 mg
650	TAB Cilnidipine 10 mg
651	Tab Cilnidipine 20 mg
652	Tab Cilostazol 100 mg
653	Tab Cilostazol 50 mg
654	Tab Clonazepam 0.25 mg
655	Tab Clonazepam 0.5 mg
656	Tab Clonazepam 1 mg
657	Tab CLOPIDODREL 75MG
658	Tab Clopidogrel 150mg
659	Tab Colchicine 0.5 mg
660	Tab Colchicine 1 mg
661	Tab Dabigatran 110/150mg
662	Tab Desvenlafaxine (50mg) + Clonazepam (0.5mg) (FDC)
663	Tab Digoxin 0.25 mg
664	Tab Diltiazem 30mg
665	Tab Escitalopram 10 mg
666	Tab Escitalopram 20 mg
667	Tab Ferrous ascorbate 100 mg + Folic acid 1.5 mg + Zinc 22.5 mg
668	Tab Fexofenadine 120 mg
669	Tab Fexofenadine 180 mg
670	Tab Fludrocortisone 100 mcg
671	Tab Folic Acid 5 mg
672	Tab Furosemide 20 mg + Tab Spironolactone 50 mg (FDC)
673	Tab Hydroxyzine 10 mg
674	Tab Hydroxyzine 25 mg
675	Tab Isosorbide 5 mg
676	Tab Ivabradin 5 mg
677	Tab Levodopa 100 mg and Carbidopa 25 mg
678	Tab Melatonin 10 mg
679	Tab Melatonin 3 mg
680	Tab Melatonin 5 mg
681	Tab Methylcobalamine 1000 mcg
682	Tab Methylcobalamine 500 mcg

683	Tab Metolazone 2.5 mg
684	Tab Metolazone 5 mg
685	Tab Metoprolol 12.5 mg
686	Tab Metoprolol 50 mg and Hydrochlorothiazide 12.5 mg (FDC)
687	Tab Metronidazole 400 mg
688	Tab Misoprostol 200mcg
689	Tab Nicorandil 5mg
690	Tab Pantoprazole 40 mg
691	Tab Paracetamol, 500 mg
692	Tab Paracetamol, 650 mg
693	Tab Prasugrel 10mg
694	Tab Prazosin 1 mg
695	Tab Prazosin 5 mg
696	Tab Pyridostigmine 60 mg
697	Tab Ranitidine 150 mg
698	Tab Rivaroxaban 10mg
699	Tab Sodium Valproate 200 mg
700	Tab Sodium Valproate 500 mg
701	Tab Sorbitrate 5mg
702	Tab Sulfasalazine 500 mg
703	Tab Telmisartan 20 mg
704	Tab Telmisartan 40 mg
705	Tab Tenofovir 300 mg
706	Tab Ticagrelor 90mg
707	Tab Tolvaptan 15 mg
708	Tab Tolvaptan 30 mg
709	Tab Torsemide 10 mg
710	Tab Torsemide 20 mg
711	Tab Tramadol 100 mg
712	Tab Betahistine 16 mg
713	Tab Warfarin 2 mg
714	Tab Zinc sulfate 20 mg elemental zinc
715	Tab Atorvastatin 80 mg
716	Tab Baclofen 10
717	Tab Baclofen 5
718	Tab Nitroglycerine 2.6 mg
719	Tacker (absorbable) – 15 pin / 20 pin
720	Three way Extension tube with freely rotating Three way stopcock
721	Tissue glue & Laparoscopic applicator
722	Topical cream/ointment BENZALKONIUM-0.1% W/W + ZINC OXIDE-8.5% W/W
723	Tourniquet
724	Tracheostomy T piece connectors
725	Tracheostomy tube size 3 CUFFED
726	Tracheostomy tube size 3 Plain

727	Tracheostomy tube size 3.5 CUFFED
728	Tracheostomy tube size 3.5 Plain
729	Tracheostomy tube size 4.0 CUFFED
730	Tracheostomy tube size 4.0 Plain
731	Tracheostomy tube size 4.5 CUFFED
732	Tracheostomy tube size 4.5 Plain
733	Tracheostomy tube size 5.0 CUFFED
734	Tracheostomy tube size 5.0 Plain
735	Tracheostomy tube size 5.5 CUFFED
736	Tracheostomy tube size 5.5 Plain
737	Tracheostomy tube size 6.0 CUFFED
738	Tracheostomy tube size 6.0 Plain
739	Tracheostomy tube size 6.5 CUFFED
740	Tracheostomy tube size 6.5 Plain
741	Tracheostomy tube size 7.0 CUFFED
742	Tracheostomy tube size 7.0 Plain
743	Tracheostomy tube size 7.5 CUFFED
744	Tracheostomy tube size 7.5 Plain
745	Tracheostomy tube size 8.0 CUFFED
746	Tracheostomy tube size 8.0 Plain
747	Tracheostomy tube size 8.5 CUFFED
748	Triple Layer Surgical Mask
749	Trop T Sensitive Test Kit
750	Ultrasonic coagulation accessories (HARMONIC) – HARH 36, HARH 23. HP054, HP blue, ultrasonic shear
751	UPT Kit
752	URINE CONTAINER
753	Urobag
754	Urobag (Urometer)
755	USG jelly
756	Vacutainer needle 22G
757	Vacuum Suction Drain Set 10 Fr (Romo)
758	Vacuum Suction Drain Set 12 Fr (Romo),
759	Vacuum Suction Drain Set 14 Fr (Romo)
760	Vacuum Suction Drain Set 16 Fr (Romo)
761	Vacuum Suction Drain Set 8 Fr (Romo)
762	Venticircuit Adult
763	Venticircuit Pediatrics
764	Ventilator Circuit
765	VENTILATOR CIRCUIT CHILD
766	Ventriculo-peritoneal shunt (Chhabra's) high pressure system
767	Ventriculo-peritoneal shunt (Chhabra's) low pressure system: Not available in GeM
768	Ventriculo-peritoneal shunt (Chhabra's) medium pressure system
769	Venturi Mask (Adult)
770	Venturi Mask (Child)

771	Venturi Mask (Pediatric)
772	Vessel loop Blue
773	Vessel Loop Red
774	Vessel Loop Yellow
775	Vicryl 1.0 (CUTTING BODY)
776	VICRYL 1-0
777	Vicryl 2.0 (CUTTING BODY)
778	VICRYL 2-0
779	Vicryl 3.0 (CUTTING BODY)
780	VICRYL 3-0
781	VICRYL 4-0
782	Viscose Cast Padding.
783	Water Resistant Cast Padding Water resistant cast padding made up of POLYPROPYLENE, NYLON and POLYESTER combined fibre in a 3D knit. Open Knit structure allows water to drain quickly.
784	Water Resistant Stockinette Water Resistant Stockinette
785	Yankauer Suction catheter Set
786	1-propanol, 2-propanol+ethanol Spray bottle
787	3 way stopcock
788	3 way with extension
789	3% NS 100 ml

E tendering Requirements for Vendors

P.C. connected with internet (Preferred broadband).

- Registration with Service provider portal
<https://www.tenderwizard.com/AIIMSG>
- The vendor should possess a Class III Digital Signature certificate (Mandatory). (Bids will not be recorded without Digital Signature Certificate.)

For registration, Submission procedure and method of correspondence etc please visit our website- <https://www.tenderwizard.com/AIIMSG> and click on the link. Vendor Help and download the manuals.

1. Help for participating in e-tender:

The detailed method for participating in the e-procurement is available in the website “<https://www.tenderwizard.com/AIIMSG>”. The bidders have to Log on to E-tender website and then click on the specified link “Vendor Help” to start participating in the e-procurement process.

2. Digital Certificates:

For integrity of data and its authenticity/ non-repudiation of electronic records, and be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class 3, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

3. Method for submission of bid documents:

In this tender the bidder has to participate in e-tender portal (<https://www.tenderwizard.com/AIIMSG>) online. If bidder wants to submit the copy of required documents by offline. For details please see below.

4. Registration

To use the Portal (<https://www.tenderwizard.com/AIIMSG>), Vendor needs to register on the portal. The vendor should visit the home-page of the portal <https://www.tenderwizard.com/AIIMSG>.

Note: Please contact Helpdesk (as given below), to get your registration

Accepted/activated.

Helpdesk No. 9073677150/151,152

**Mr. Abhay kr singh :- 9708966660/9686449042
09674758726,**

Ms. Saswati Majumder – 09674758722

Note: Any support related mail problem should be sent to
helplinegerpegov@gmail.com

4. Price schedule / BOQ

Utmost care may kindly be taken to upload price schedule / BOQ. Any change in the format of price schedule / BOQ file shall render it unfit for bidding. Following steps may be followed:

- i. Down load price schedule / BOQ in .XLSM format.
- ii. Fill rates in downloaded price schedule / BOQ as specified in .XLSM format
- iii. Price has to be filled in the same file and the same has to be uploaded.
- iv. Save filled copy of downloaded price schedule / BOQ file in your computer and remember its name & location for uploading correct file (duly filled in) when required.

5. Other Instructions

For further instructions, the vendor should visit the home-page of the portal (<https://www.tenderwizard.com/AIIMSG>) and go to the registered me link.

A vender

Registration page will be opened and their all required information regarding bidder online registration process mentioned read carefully and registered himself

- 1.1. Authorized e-Tendering agency namely M/s CEL LIMITED through their website :<https://www.tenderwizard.com/AIIMSG>
- 5.2. Bidder shall have to pay the registration fee through electronic transfer as one time annual registration fee for participating any e-bid published by AIIMS GUWAHATI.
- 5.3. On registration with CEL bidder shall be provided access to CEL e-Tender web portal for accessing and down loading and uploading bid document. It may please be noted that bidder can access and down load bid document but cannot participate in tendering process without registering themselves with CEL e-tender portal.

- 5.4. For participating in e-Tendering process bidder shall access e-tender document uploaded on the portal and pay requisite tender processing fee as defined for each tender as designated window in the portal.

6. Minimum Requirements at Bidders end

- 2 Mbps Broadband connectivity with UPS.
- Microsoft Internet Explorer 9.0 or above
- Computer System with good configuration (Min P IV,2 GB RAM, Windows 7)
- Digital Certificate(s) for users.