



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी  
All India Institute of Medical Sciences, Guwahati

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय  
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

DEPARTMENT OF COMMUNITY AND FAMILY MEDICINE

Ref No. AIIMSG/CFM/ICMR7214/2025/010

Date: 30/04/2025

RECRUITMENT NOTIFICATION

All India Institute of Medical Sciences (AIIMS) Guwahati, Assam is inviting applications to fill the position of **Senior Project Assistant (post: One): Assam site** for the ICMR Research Project titled, “Family-centred tobacco cessation intervention among Indigenous tobacco users in Assam, Nagaland and Andhra Pradesh: A multi-centre feasibility study”, funded by Indian Council of Medical Research (ICMR), Government of India.

Post Code	Name of the post	No. of Post (s)	Qualification and Experience	Consolidated Emolument	Upper age limit (as on the date of submission of application)
1.	Senior Project Assistant	One (1)	<b>Minimum Essential Qualification</b> <ul style="list-style-type: none"><li>Graduate qualification in fields relevant to the project i.e. public health / Psychology / Social work / Rural development with at least 3 years of work experience relevant to this project i.e. in community health interventions / family interventions delivery OR,</li><li>Post graduate qualifications in subjects i.e. public health / Psychology / Social work / Rural development with at least 6 months of relevant work experience as specified above OR,</li><li>BSc in nursing from recognised nursing training program + valid Assam nursing council registration and at least 1 year of work experience in community settings</li></ul>	Rs. 30,600/- per month	35 years

			<p><b>Desirable criteria</b></p> <ul style="list-style-type: none"> <li>● Masters level qualification in Psychology/ Public health / Social work / Rural development/ Masters in community nursing/ Psychiatric nursing</li> <li>● Experience of working in community healthcare settings at least 6 months</li> <li>● Experience of delivering family interventions at least 6 months</li> <li>● Experience of working in research projects - at least 6 months</li> <li>● Experience in preparing and contributing to research publications in indexed and peer reviewed journals</li> <li>● Prior experience in preparing reports and documents for circulation / dissemination</li> <li>● Proficiency in languages needed for the project i.e. Assamese / Telugu / Nagamese</li> <li>● At least 6 months of project monitoring /management</li> <li>● Willingness to travel between the project sites from time to time</li> </ul>		
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**Note:**

- a. All the educational qualifications/certificates should be from a Recognized Board/University.
- b. All the experience gained shall be preferably from Government Organisations and shall be counted after the date of completion of Minimum Essential Qualification. Experience from reputed National/ International Organizations shall also be considered.
- c. Experience shall be from the relevant field/area, as required for the study of the Project concerned.
- d. Selected candidates will be initially appointed for a six-month period, with the possibility of extension for the duration of the project based on satisfactory performance reviews every six months
- e. The candidate must be willing to undertake other responsibilities as may be assigned by the PI from time to time.

### Indicative Roles and Responsibilities:

- Project management, including extended stays and frequent travel, across the three study sites: Assam, Andhra Pradesh, and Nagaland
- Direct intervention delivery and extended work in community settings at each site
- Research data management, report writing, publication tasks, and maintenance of project equipment
- Project supply procurement and resource material development, including training activities
- Monitoring, review, quality assurance, quality improvement, research rigor, and standardization across all study sites

**Note (NB):** Travel and stay for necessary visits and work will be borne by the project as per norms/guidelines issued by ICMR from time to time. Candidates are advised to review the travel and accommodation guidelines issued by ICMR. No other allowances would be admissible.

### SELECTION PROCESS:

1. Interested candidates may submit their application using this Google Form Link:

Post Code	Application Form link (Google Forms)
1.	<a href="https://shorturl.at/T4Vhv">https://shorturl.at/T4Vhv</a>

2. This application form will close on **20<sup>th</sup> May 2025 at 05:00 PM.** No applications will be considered after the form has been closed.
3. In this form candidates would need to upload scanned copies of Proof of Date of Birth, Essential and Desirable qualifications, No Objection Certificate (for government employees) etc. as specified above. **Self-attested hard copies of all the documents submitted in the online application must be received by 24<sup>th</sup> May 2025 by 5:00 PM.** at the office of the Principal Investigator, Dr. Limalemla Jamir, Associate Professor, Department of Community and Family Medicine, AIIMS-Guwahati, Changsari, Kamrup, Assam-781101, after which no hard copies will be accepted. Shortlisted candidates must ensure to bring all Original Certificates at the time of the interview for document verification along with the copy of Intimation Email regarding the call for interview. No electronic versions/copies of documents will be considered at the time of document verification.
4. Applications incomplete in any aspect will be summarily rejected.
5. Candidates will only be informed about their selection through the email address provided during submission of application. No separate information will be provided to candidates who have not been shortlisted.
6. Any misrepresentation or provision of wrong details by the candidates in their application will entail disqualification.
7. Details of interviews/written tests shall be provided over email only to shortlisted candidates and announced on the institute website.
8. The decision of the selection committee further to the approval of Executive Director, AIIMS Guwahati will be final.
9. Details of selection will be communicated only to selected candidates and the selection list will be published on AIIMS Guwahati website after the selection process is over.

### TERMS & CONDITIONS

1. It is the candidate's responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action.
2. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of

- document verification if he / she does not fulfil essential eligibility criteria.
3. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Guwahati.
  4. Tenure: The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Guwahati or for continued contractual appointment.
  5. Expiry of Contract: The contract will automatically expire on completion of the period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 15 days' notice or salary in lieu thereof.
  6. Accommodation: No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
  7. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of interview.
  8. The prescribed qualification is Minimum and merely possessing the same does not entitle any candidate for selection.
  9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted at the time of interview/written test.
  10. Failing these, he/she will not be allowed to participate in the interview/written test.
  11. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
  12. No travelling or other allowances will be paid to the candidate for appearing in the interview/written test or for joining the post.
  13. Canvassing of any kind will lead to disqualification.
  14. Any concurrent Affiliation/Responsibility/Private practice is prohibited and will impune immediate termination of appointment.
  15. He/she is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
  16. The decision of the Competent Authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
  17. The candidate should not have been convicted by any Court of Law. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority. All disputes will be subject to jurisdictions of the Court of Law at Guwahati.
  18. The Competent Authority reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
  19. All information/updates pertaining to this advertisement will be displayed on the AIIMS Guwahati website.
  20. No individual intimation may be sent by the AIIMS Guwahati to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute websites regularly.
  21. Selected candidates are expected to join immediately/within the period stipulated by Principal Investigator.

**Principal Investigator**

Dr. Limalemla Jamir

Associate Professor,

Department of Community and Family Medicine,

AIIMS-Guwahati, Kamrup, Assam-781101.

Email: [icmrtoabacco@gmail.com](mailto:icmrtoabacco@gmail.com)

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